



Congresbury Parish Council

Orchard House
The Old School Rooms
Station Road
Congresbury
BS49 5DX

Acting Chairman: Councillor Diana Hassan
Parish Clerk: Liz Greaves
RFO: Alicia Fox

Tel: 01934 838802
www.congresbury-pc.gov.uk
Email: clerk@congresbury-pc.gov.uk
Email: admin@congresbury-pc.gov.uk

**All Council meetings are open to the
public and press**

TO: All Members of the Council

4th December 2018

Dear Councillor,

You are summoned to a Full Council Meeting of **Congresbury Parish Council** at St Andrew's Room, The Old School Rooms, Station Road, Congresbury, on **Monday 10th December 2018** at **7.30 pm**. The meeting will consider the items set out below.

At the start of the meeting there will be a public participation session to enable the people of Congresbury to address the Council on any issue, subject to time available. Each speaker will be limited to a period of up to five minutes with a maximum total time of 15 minutes.

Liz Greaves
Parish Clerk

Emergency Evacuation Procedure for the Old School Rooms

AGENDA

Public Participation

This section will also include the following:

District Councillor's Report: Cllr Tom Leimdorfer (North Somerset Council) to give a short report on NSC matters affecting Congresbury.

Police Report: All crime statistics are now available on-line at <https://www.police.uk/avon-and-somerset/AN007/crime/>.

GENERAL BUSINESS

18121 **Apologies for absence**

18122 **Declarations of Interest and to consider any written applications for dispensations**

Members to declare any interests, including disclosable pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any written requests from members for dispensations.

18123 **Exclusion of the press and public**

To agree any items to be dealt with after the public, including the press, have been excluded.

18124 **Approval of minutes**

- a) Full Parish Council - 12th November 2018
- b) Planning Committee – 26th November 2018
- c) Staffing and Administration Committee – 22nd November 2018

18125 **Succession Planning**

Members to consider the issue of succession planning following possible changes in Parish Councillors in May 2019.

AMENITIES

18126 **Old School Rooms Flag**

Members to consider whether a formal procedure or policy is required for flying of the flag in the Old School Rooms car park and consider purchasing a new flag to replace the current worn ones.

18127 **Medical Centre**

An update to be provided on recent correspondence with the medical Centre.

18128 Community Library
Members to receive an update from the Library Management Committee.

18129 Burial Ground
Members to consider the request from a local resident to reserve a cremation plot in the Burial Ground.

FINANCE

18130 Budget 2018/19
Members to accept the Report on the budget performance year to date for 2018/19.

18131 Payment schedule
Members to consider and accept the schedule of payments made and schedule of receipts.

18132 Waste Management Contract
Members to consider the recommendation from the Finance Committee with regard to the Waste Management Contract.

STAFFING

18133 Staffing
Members to receive an update with regard to the staffing situation and consider the recommendations of the Staffing and Admin Committee.