



## Congresbury Parish Council

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The Old School Rooms  
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Congresbury  
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Acting Chairman: Councillor Diana Hassan  
Parish Clerk: Liz Greaves  
Administrator:

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**All Council meetings are open to the  
public and press**

**TO: All Members of the Council**

**6th November 2018**

Dear Councillor,

You are summoned to a Full Council Meeting of **Congresbury Parish Council** at St Andrew's Room, The Old School Rooms, Station Road, Congresbury, on **Monday 12<sup>th</sup> November 2018** at **7.30 pm**. The meeting will consider the items set out below.

*At the start of the meeting there will be a public participation session to enable the people of Congresbury to address the Council on any issue, subject to time available. Each speaker will be limited to a period of up to five minutes with a maximum total time of 15 minutes.*

Liz Greaves  
**Parish Clerk**

## Emergency Evacuation Procedure for the Old School Rooms

### AGENDA

#### Public Participation

This section will also include the following:

District Councillor's Report: Cllr Tom Leimdorfer (North Somerset Council) to give a short report on NSC matters affecting Congresbury.

Police Report: All crime statistics are now available on-line at <https://www.police.uk/avon-and-somerset/AN007/crime/>.

#### GENERAL BUSINESS

**18099**      **Apologies for absence**

**18100**      **Declarations of Interest and to consider any written applications for dispensations**

Members to declare any interests, including disclosable pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any written requests from members for dispensations.

**18101**      **Exclusion of the press and public**

To agree any items to be dealt with after the public, including the press, have been excluded.

**18102**      **Approval of minutes**

- a) Full Parish Council - 8<sup>th</sup> October 2018
- b) Planning Committee – 22<sup>nd</sup> October 2018
- c) Finance Committee – 17<sup>th</sup> October 2018
- d) Staffing and Administration Committee – 29<sup>th</sup> October 2018

**18103**      **Broadband for Congresbury**

Members to receive an update with regard to a local company called TrueSpeed who work with local communities with regard to the provision of Broadband.

**18104**      **Christmas**

The Christmas Fair is Wednesday 5<sup>th</sup> December; a request has been made for volunteers to act as Marshalls for the event.

Members to note that the arrangements of the Christmas tree and lights which are being installed on November 27<sup>th</sup>. The bakery is allowing the precinct lights to be installed into their power and a contribution will be made for this.

- 18105**      **Policies**  
Members to review the following new policies;  
a) Retention and Disposal Policy  
b) Media Policy (updated to include Social Media)

- 18106**      **Email Accounts**  
Members to consider the options available concerning implementation of GDPR advice from ALCA that members do not use their personal email addresses for Council business.

## PLANNING

- 18107**      **Land off Station Close, Congresbury - planning application reference 18/P/2532/OUT**  
Members to comment on the planning application 18/P/2532/OUT. Please note the change in description from 19 dwellings to 13 dwellings. Details are available [here](#).

- 18108**      **Local Plan 2036 - Issues and Options Consultation**  
The North Somerset Local Plan is a planning policy document which identifies where new housing, jobs, and infrastructure such as roads, schools, parks and health services will be built over the next 20 years. About 25,000 new homes are needed by 2036. Just under 14,000 are already earmarked, so just over 11,000 still need to be allocated. Two new villages north of Banwell and Langford and extensions to Nailsea and Backwell are proposed. Brownfield land, especially in Weston, will be used for new houses and apartments. Sites for a further 1,000 houses will also need to be found elsewhere in North Somerset. The consultation will run from 3 September 2018 – 10 December 2018. Members are asked to look at the documents available [here](#) and provide responses to the consultation.

- 18109**      **Neighbourhood Planning**  
Members to receive a general update with regard to the progress on the Neighbourhood Plan and consider the request with regard to a letter from the Hannah Marshman Trust indicating their support for delivering affordable housing on this site.

- 18110**      **Grant for National Grid**  
Members to receive an update with regard to the work being carried out at Churchill substation, the update is available [here](#).  
Members to agree that the Parish Council progresses a grant application with regard to possible highways improvements for the road outside Moorland Park. Information with regard to grant applications is available [here](#).

- 18111 Bristol Airport Environmental Committee**  
Members to note that Bristol Airport have formally stated that Congresbury Parish Council has a place on their Environmental Committee.
- 18112 Conservation Report**  
Members to consider the draft Conservation report and suggest any amendments and modifications to be provided to North Somerset Council.
- 18113 S106 Football pitches**  
Members to note the letter sent from Congresbury Football Club asking for support for their application to North Somerset Council to apply for the S106 monies for off-site sports contribution for enhancing the football training pitch.
- 18114 Medical Centre Update**  
Members to receive an update with regard to recent correspondence with Mendip Vale Medical Group and the planning application for the proposed new medical centre.

## AMENITIES

- 18115 Old School Rooms price increase**  
Members to review the motion made in February 2018 to increase the charges of the Old School Rooms. Due to staff shortages this was not able to be implemented. Members to review and agree a way forward with regard to any rate increases.
- 18116 Styles in the Churchyard**  
Members to consider the proposal to replace the existing style in the Churchyard with a wooden kissing gate which will improve access for those using the path.

## FINANCE

- 18117 Budget 2018/19**  
Members to accept the Report on the budget performance year to date for 2018/19.
- 18118 Payment schedule**  
Members to consider and accept the schedule of payments made and schedule of receipts.
- 18119 Old School Rooms Flooring**

Members to receive and consider the quotes for the refurbishment and resealing of the Old School Room wooden floors.

## STAFFING

**18120**

### **Staffing changes**

Members to receive an update with regard to the staffing situation and consider the recommendations of the Staffing and Admin Committee.