



## Congresbury Parish Council

Orchard House  
The Old School Rooms  
Station Road  
Congresbury  
BS49 5DX

Chairman: Councillor Diana Hassan  
Parish Clerk: Liz Greaves  
Administrator: Tony Sawyer

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**All Council meetings are open to the  
public and press**

TO: **All Members of the Council**

**6<sup>th</sup> March 2018**

Dear Councillor,

You are summoned to a Full Council meeting of **Congresbury Parish Council** in the St Andrews Room, the Old School Rooms, Station Road, Congresbury, on **Monday 12<sup>th</sup> March 2018 at 7.30 pm**. The meeting will consider the items set out below.

*At the start of the meeting there will be a public participation session to enable the people of Congresbury to address the Council on any issue, subject to time available. Each speaker will be limited to a period of up to five minutes with a maximum total time of 15 minutes.*

Liz Greaves  
**Parish Clerk**

## AGENDA

### Emergency Evacuation Procedure for the Old School Rooms

#### Public Participation

This section will also include the following:

District Councillor's Report: Cllr Tom Leimdorfer (North Somerset Council) to give a short report on NSC matters affecting Congresbury.

Police Report: All crime statistics are now available on-line at <https://www.police.uk/avon-and-somerset/AN007/crime/>.

### GENERAL BUSINESS

#### Apologies for absence

**17164**      **Declarations of Interest and to consider any written applications for dispensations**

Members to declare any interests, including disclosable pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any written requests from members for dispensations.

**17165**      **Exclusion of the press and public**

To agree any items to be dealt with after the public, including the press, have been excluded.

**17166**      **Approval of minutes**

Full Parish Council – 12<sup>th</sup> February 2018

### PLANNING

**17167**      **Planning Application – Medical Centre**

Members to consider and propose a response to the planning application 17/P/5592/FUL- Erection of a two storey building to be used as a medical centre (Land Opposite Bird Of Prey Centre Smallway Congresbury North Somerset). Details available at; <https://planning.n-somerset.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=P1B2QCLP02J00>

**17168**      **Neighbourhood Plan update**

Members to receive a verbal update with regard to the progress of the Neighbourhood Development Plan.

## FINANCE

- 17169**      **Emergency Grant Request**  
Members to consider and agree a response with regard to the emergency grant request from Congresbury Community Preschool.
- 17170**      **Budget 2017/18**  
Members to accept the Financial Report on the budget performance year to date for 2017/18.
- 17171**      **Payment schedule**  
Members to consider and accept the schedule of payments made and schedule of receipts.

## STAFFING

- 17172**      **Staffing Issues**  
Members to receive a verbal update with regard to the staffing situation.