



## Congresbury Parish Council

Orchard House  
The Old School Rooms  
Station Road  
Congresbury  
BS49 5DX

Acting Chairman: Councillor Diana Hassan  
Parish Clerk: Liz Greaves  
RFO/Admin: Alicia Fox/Catlin Lewis

Tel: 01934 838802  
[www.congresbury-pc.gov.uk](http://www.congresbury-pc.gov.uk)  
Email: [clerk@congresbury-pc.gov.uk](mailto:clerk@congresbury-pc.gov.uk)  
Email: [admin@congresbury-pc.gov.uk](mailto:admin@congresbury-pc.gov.uk)

**All Council meetings are open to the  
public and press**

**TO: All Members of the Council**

**5<sup>th</sup> February 2019**

Dear Councillor,

You are summoned to a Full Council Meeting of **Congresbury Parish Council** at St Andrew's Room, The Old School Rooms, Station Road, Congresbury, on **Monday 11<sup>th</sup> February 2019** at **7.30 pm**. The meeting will consider the items set out below.

*At the start of the meeting there will be a public participation session to enable the people of Congresbury to address the Council on any issue, subject to time available. Each speaker will be limited to a period of up to five minutes with a maximum total time of 15 minutes.*

Liz Greaves  
**Parish Clerk**

## Emergency Evacuation Procedure for the Old School Rooms

### AGENDA

#### Public Participation

This section will also include the following:

District Councillor's Report: Cllr Tom Leimdorfer (North Somerset Council) to give a short report on NSC matters affecting Congresbury.

Police Report: All crime statistics are now available on-line at <https://www.police.uk/avon-and-somerset/AN007/crime/>.

### GENERAL BUSINESS

**18153**      **Apologies for absence**

**18154**      **Declarations of Interest and to consider any written applications for dispensations**

Members to declare any interests, including disclosable pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any written requests from members for dispensations.

**18155**      **Exclusion of the press and public**

To agree any items to be dealt with after the public, including the press, have been excluded.

**18156**      **Approval of minutes**

- a) Full Parish Council - 14th January 2019
- b) Finance Committee – 28th January 2019

**18157**      **Succession Planning**

Members to review Cllr tasks compiled by Cllrs Dickson and Hassan and consider how these roles and tasks will be completed after May 2019.

### AMENITIES

**18158**      **Parish Notice Boards**

Members to consider the information provided with regard to costings of new noticeboards.

**18159**      **Allotments**

Members to consider the response from QEH with regard to the lease and instruct a response.

## PLANNING

- 18160**      **Village Gateway**  
Members to consider the information provided by North Somerset Council with regard to the provision of a village gateway to the south of the village. Members to agree the next step with regard to this project.
- 18161**      **Traffic Island A370**  
Members to consider the plans and costings provided from North Somerset Council and agree to the next stage in securing these proposed improvements.
- 18162**      **Street Naming**  
Members to consider the request from North Somerset Council with regard to suggesting 3 suitable names for the Cobthorn Way housing development.

## FINANCE

- 18163**      **Budget 2018/19**  
Members to accept the Report on the budget performance year to date for 2018/19.
- 18164**      **Payment schedule**  
Members to consider and accept the schedule of payments made and schedule of receipts.
- 18165**      **Flood Light Replacement**  
Members to consider the quote received for the replacement of the bulbs. It needs to be considered that the replacement of bulbs requires working at height safe equipment and therefore the cost will be significant.

## STAFFING

- 18166**      **Staffing**  
Members to receive an update with regard to staffing.