



## Congresbury Parish Council

Orchard House  
The Old School Rooms  
Station Road  
Congresbury  
BS49 5DX

Tel: 01934 838802

Chairman: Cllr Jane Clarke  
Parish Clerk: Nicky Andrews  
RFO: Gemma Palmer  
Administrator: Catrin Lewis

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**All Council meetings are open to the  
public and press**

**TO: All Members of the Council**

**11<sup>th</sup> July 2023**

Dear Councillor,

You are summoned to a Full Council meeting of **Congresbury Parish Council** in the St Andrews Room, Congresbury, on **Monday 17<sup>th</sup> July 2023** at **7.30pm**. The meeting will consider the items set out below.

*At the start of the meeting there will be a public participation session to enable the people of Congresbury to address the Council on any issue, subject to time available. Each speaker will be limited to a period of up to five minutes with a maximum total time of 15 minutes.*

**Emergency Evacuation Procedure for the Old School Rooms is the car park entrance**

*Nicky Andrews*

Nicky Andrews  
Parish Clerk

## **A G E N D A**

**1. Public Participation**

This section may also include the following:

District Councillor's Report: Cllr Dan Thomas (North Somerset Council)

Police Report: All crime statistics are now available on-line at:

<https://www.police.uk/pu/your-area/avon-somerset-constabulary/yeo-vale/>

**2. Apologies for absence**

To receive any apologies for absence and to approve the reasons given.

**3. Declarations of Interest and to consider any written applications for dispensations**

Members to declare any interests, including disclosable pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any written requests from members for dispensations.

**4. Approval of minutes**

To approve and sign the minutes of the **Full Council Meeting** of 12<sup>th</sup> June 2023

**5. Clerks Report**

To receive the clerks report summarising activities of the Parish Office

**6. To consider applying for ETII (a government discount scheme which applies to libraries) for energy bill support.**

**7. To review North Somerset Council proposals for Smallway Junction**

**8. To consider asking North Somerset Council to fund a footway from 12 Wrington Road to A370 under the Integrated Transport Programme following further investigation by the Clerk.**

**9. Councillors to note that an accident has occurred in the public toilets and discuss suggestion of a handrail**

**10. Councillors to agree for the Clerk to obtain a quote for handrail and trees at the library**

**11. Congresbury Burial Ground Maintenance – Councillors to discuss**

**12. Playground Inspections – Councillors to agree for the Clerk to obtain quotes for replacing the swing chains at King George V and to note annual report from GB Sports.**

**13. Councillor Clarke to update Council following a meeting with a trader from Broad Street**

**14 Finances**

For members to note the finances for month 1 (April 2023). Clerk and Chair/Vice Chair to sign and initial pages

- a. Bank reconciliations
- b. Payments & Receipts
- c. Expenditure against budget

**15. Exclusion of Press and Public**

**Recommended** – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.