



Congresbury Parish Council

Orchard House
The Old School Rooms
Station Road
Congresbury
BS49 5DX

Chairman:

Clerk:

RFO:

Nicky Andrews

Gemma Palmer

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**All Council meetings are open to the
public and press**

TO: All Members of the Finance Committee

26th September 2023

Dear Councillor,

You are summoned to a meeting of the **Finance Committee of Congresbury Parish Council** in the St Andrews Room, the Old School Rooms, Station Road, Congresbury, on **Monday 2nd October 2023 at 7.30pm**. The meeting will consider the items set out below.

At the start of the meeting there will be a public participation session to enable the people of Congresbury to address the Council on any issue, subject to time available. Each speaker will be limited to a period of up to five minutes with a maximum total time of 15 minutes.

Emergency Evacuation Procedure for the Old School Rooms is the car park entrance.

Nicky Andrews

Nicky Andrews
Parish Clerk

A G E N D A

- 1. To elect a Chairman for the year 2023/24**
- 2. To receive apologies for absence**
To receive any apologies for absence and to approve the reasons given.
- 3. Public participation**
The Chairman of the Committee will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).
- 4. Declarations of Interest**
Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the Parish Council's Code of Conduct and to consider any requests from members for Dispensations.
- 5. Budget 2023/24**
To review and consider budget as at 31st August 2023
- 6. RBS Rialtas**
To review and consider quotation for additional module
- 7. Grant policy**
To review grant application process
- 8. Financial Regulations**
To review financial regulations
- 9. Millennium Green**
To review and consider minutes of June, July & August 2023 meetings
- 10. EMR**
To review and consider earmarked reserves
- 11. Avon Pension Fund**
To note the policy, implemented on 30th September 2023
- 12. Bank signatories**
To review and consider authorised signatories
- 13. Internal Audit**
RFO to provide dates for Internal Auditor visits
- 14. Next Finance meeting**
Date to be confirmed