



Congresbury Parish Council

Orchard House
The Old School Rooms
Station Road
Congresbury
BS49 5DX

Chairman: Cllr Jane Clarke
Clerk: Nicky Andrews
RFO: Gemma Palmer

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**All Council meetings are open to the
public and press**

TO: All Members of the Finance Committee

30th July 2024

Dear Councillor,

You are summoned to a meeting of the **Finance Committee of Congresbury Parish Council** in the St Andrews Room, the Old School Rooms, Station Road, Congresbury, on **Monday 5th August 2024 at 7.30pm**. The meeting will consider the items set out below.

At the start of the meeting there will be a public participation session to enable the people of Congresbury to address the Council on any issue, subject to time available. Each speaker will be limited to a period of up to five minutes with a maximum total time of 15 minutes.

Emergency Evacuation Procedure for the Old School Rooms is the car park entrance.

Nicky Andrews

Nicky Andrews
Parish Clerk

AGENDA

1. **To elect a chairman for the year 2024/25**
2. **To receive apologies for absence**
To receive any apologies for absence and to approve the reasons given.
3. **Public participation**
The Chairman of the Committee will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).
4. **Declarations of Interest**
Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the Parish Council's Code of Conduct and to consider any requests from members for Dispensations.
5. **Annual Governance and Accountability Return (AGAR)**
Members to note year-end accounts for 2023/24, submitted to the external auditor within the statutory deadline
6. **Financial Regulations**
Following internal auditor recommendation, members to review regulations following new NALC model published in May 2024.
7. **Investment Strategy**
Following internal auditor recommendation, members to review and update the investment strategy.
8. **Consideration of additional Bank account(s)**
Financial Services Compensation Scheme (FSCS)
9. **Unity Trust Bank Signatories**
To review and consider authorised signatories, and discuss procedures
10. **Library Kitchen Project**
Members to consider information received from North Somerset Council
11. **Next Finance meeting 2nd December 2024**
Provisional date to be confirmed
12. **Exclusion of Press and Public**
Recommended – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.

13. Congresbury Youth Partnership

To review and discuss past, present and future grant money requests, payments and procedures

14. Public Toilets

Members to consider information received from North Somerset Council and Wards Solicitors