



## Congresbury Parish Council

Orchard House  
The Old School Rooms  
Station Road  
Congresbury  
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Chairman: Cllr Jane Clarke  
Parish Clerk: Nicky Andrews  
RFO: Gemma Palmer  
Administrator: Catrin Lewis

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**All Council meetings are open to the  
public and press**

**TO: All Members of the Council**

**7<sup>th</sup> January 2025**

Dear Councillor,

You are summoned to a Full Council meeting of **Congresbury Parish Council** in the St Andrews Room, Congresbury, on **Monday 13<sup>th</sup> January 2025** at **7.30pm**. The meeting will consider the items set out below.

*At the start of the meeting there will be a public participation session to enable the people of Congresbury to address the Council on any issue, subject to time available. Each speaker will be limited to a period of up to five minutes with a maximum total time of 15 minutes.*

**Emergency Evacuation Procedure for the Old School Rooms is the car park entrance**

*Nicky Andrews*

Nicky Andrews  
Parish Clerk

## **A G E N D A**

**1. Public Participation**

This section may also include the following:

District Councillor's Report: Cllr Dan Thomas (North Somerset Council)

Police Report: All crime statistics are now available on-line.

**2. Apologies for absence**

To receive any apologies for absence and to approve the reasons given.

**3. Declarations of Interest and to consider any written applications for dispensations.**

Members to declare any interests, including disclosable pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any written requests from members for dispensations.

**4. Approval of minutes**

To approve and sign the minutes of the **Full Council Meeting** of 9th December 2024 and the amended minutes if the Full Council Meeting of 11<sup>th</sup> November 2024.

**5. Millennium Green – To review proposed actions following Millennium Green Management Group Meeting.**

**6. Clerks Report**

To receive the clerks, report summarising activities of the Parish Office

**7. Grants 2025-2026**

To review and consider grant application

**8. Budget for 2025-2026**

To agree budget for 2025-2026

**9. Precept 2025-2026**

To approve precept for 2025-2026

**10. To discuss the addition of regulations, review and adopt revised allotment tenancy rules.**

**11. Welcome Festival Update.**

**12. To authorise payment schedule for January 2025**

**13. Finances**

For members to note the finances for pages. 9 (December 2024) Clerk and Chair/Vice Chair to sign and initial pages.

a. Bank reconciliations

b. Payments & Receipts

c. Expenditure against budget

**14. Exclusion of Press and Public**

**Recommended** – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.

**15. To discuss removal of three litter bins owned by North Somerset Council**

**16. Broadstones Playing Field**

**a) To agree to spend £7.00 to register football pitch with the Land Registry**