



Congresbury Parish Council

Orchard House
The Old School Rooms
Station Road
Congresbury
BS49 5DX

Tel: 01934 838802

Chair: Cllr Jane Clarke
Parish Clerk: Nicky Andrews
RFO: Gemma Palmer
Administrator: Catrin Lewis

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**All Council meetings are open to the
public and press**

TO: All Members of the Council

4th November 2025

Dear Councillor,

You are summoned to a Full Council meeting of **Congresbury Parish Council** in the St Andrews Room, Congresbury, on **Monday 10th November 2025 at 7.30pm**. The meeting will consider the items set out below.

At the start of the meeting there will be a public participation session to enable the people of Congresbury to address the Council on any issue, subject to time available. Each speaker will be limited to a period of up to five minutes with a maximum total time of 15 minutes.

Emergency Evacuation Procedure for the Old School Rooms is the car park entrance

Nicky Andrews

Nicky Andrews
Parish Clerk

AGENDA

1. Public Participation

This section may also include the following:

District Councillor's Report: Cllr Dan Thomas (North Somerset Council)

Police Report: All crime statistics are now available on-line at:

<https://www.police.uk/pu/your-area/avon-somerset-constabulary/yeo-vale/>

2. Apologies for absence

To receive any apologies for absence and to approve the reasons given.

3. Declarations of Interest and to consider any written applications for dispensations.

Members to declare any interests, including disclosable pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any written requests from members for dispensations.

4. Approval of minutes

To approve and sign the minutes of the **Full Council Meeting of 13th October 2025.**

5. Millennium Green – To review proposed actions following Millennium Green Management Group Meeting.

6. Clerks Report

To receive the clerks, report summarising activities of the Parish Office

7. Social media - To discuss progress

8. 20mph Scheme

a) North Somerset Council monitoring

b) Community Speed Watch

c) Request for Speed Indicator devices/signs for Woodill

9. Football Club – Sewerage Tank and Pump.

10. To review and adopt:

a) Co-Option Policy

b) Complaints Policy

11. [25/P/2141/RM](#) - Land North Of Mulberry Road Congresbury - Reserved matters application for appearance, landscape, layout and scale for the construction of 70 homes, public open space (including play space), landscaping, drainage works, pedestrian, cycle and vehicular links and associated infrastructure pursuant to 22/P/0459/OUT (Outline planning application for the erection of up to 70no. dwellings (including 30% affordable housing), public open space, children's play area, landscaping, sustainable urban drainage system and engineering works, with vehicular access off Mulberry Road. All matters reserved except for means of access. (Appearance, landscaping, layout and scale reserved)

12. To authorise payment schedule for November 2025 and power to spend.

13. Finances

For members to note the finances for month 7 (October 2025) Clerk and Chair/Vice Chair to sign and initial pages.

- a. Bank reconciliations
- b. Payments & Receipts
- c. Expenditure against budget

14. Exclusion of Press and Public

Recommended – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted - to consider commercial matters.

15. Date of the next meeting

The date of the next meeting.