



Congresbury Parish Council

Orchard House
The Old School Rooms
Station Road
Congresbury
BS49 5DX

Chair: Councillor Jane Clarke
Parish Clerk: Nicky Andrews
RFO: Gemma Palmer
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**All Council meetings are open to the
public and press**

TO: All Members of the Planning Committee

22nd July 2025

Dear Councillor,

You are summoned to a meeting of the **Planning Committee of Congresbury Parish Council** at the St Andrew's Room, the Old School Rooms, Congresbury, BS49 5DX on **Monday 28th July 2025** at **7.30pm**. The meeting will consider the items set out below.

At the start of the meeting there will be a public participation session to enable the people of Congresbury to address the Council on any issue, subject to time available. Each speaker will be limited to a period of up to five minutes with a maximum total time of 15 minutes.

Nicky Andrews

Parish Clerk

Emergency evacuation procedure for the Old School Rooms is the car park.

A G E N D A

- 1. Public participation**
The Chairman of the Committee will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).
- 2 Apologies for absence**
To receive any apologies for absence.
- 3 Declarations of Interest**
Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations.
- 4 Minutes of the previous meeting**
To confirm and sign the minutes of the meeting of the Planning committee meeting held on 30th June 2025.
- 5 To consider the following planning applications:**
a) [25/P/1414/FUH](#) - 22 Mill Lane Congresbury BS49 5DA - 22 Mill Lane Congresbury BS49 5DA - Proposed erection of a single storey rear extension.
b) [25/P/1310/TPO](#) - Glebelands Station Road Congresbury BS49 5DX - Ash (5) - Fell reason - Growing too close to wall and roof. Wild Plum (11) - Fell the split long side branch on northwest side. Reason - Split long side branch on northwest side. Hawthorn (16) - Reduce height by 1m and remove dead branches. Reason - Main stem has old split from a fractured branch at base. Upper crown die back.
- 6. Planning Decisions**
Members to note the summary of decisions taken by North Somerset Council since the last meeting.
- 7. Date of the next meeting**
The date of the next meeting.