



Congresbury Parish Council

Orchard House
The Old School Rooms
Station Road
Congresbury
BS49 5DX

Chair: Cllr Jane Clarke
Clerk: Nicky Andrews
RFO: Gemma Palmer
Admin: Catrin Lewis

Tel: 01934 838802
www.congresbury-pc.gov.uk
Email: clerk@congresbury-pc.gov.uk
Email: finance@congresbury-pc.gov.uk
Email: admin@congresbury-pc.gov.uk

**All Council meetings are open to the
public and press**

TO: All Members of the Finance Committee

3rd March 2026

Dear Councillor,

You are summoned to a meeting of the **Finance Committee of Congresbury Parish Council** in the St Andrews Room, the Old School Rooms, Station Road, Congresbury, on **Monday 9th March 2026 at 7.30pm**. The meeting will consider the items set out below.

At the start of the meeting there will be a public participation session to enable the people of Congresbury to address the Council on any issue, subject to time available. Each speaker will be limited to a period of up to five minutes with a maximum total time of 15 minutes.

Emergency Evacuation Procedure for the Old School Rooms is the car park entrance.

Nicky Andrews

Nicky Andrews
Parish Clerk

A G E N D A

- 1. Public participation**
The Chair of the Committee will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).
- 2. To receive apologies for absence**
To receive any apologies for absence and to approve the reasons given.
- 3. Declarations of Interest**
Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the Parish Council's Code of Conduct and to consider any requests from members for Dispensations.
- 4. Precept 2026/27**
RFO to provide details of submission made to North Somerset Council (NSC)
- 5. Budget 2025/26**
Members to consider the budget as at 28th February 2026.
- 6. Grants 2026/27**
To review grant applications and any additional information requested. This agenda item will be on the March Full Council meeting agenda.
- 7. Unity Trust Bank Signatories**
To review and consider; price/fee increases, addition and/or removal of authorised signatories and beneficiaries.
- 8. Considerations of additional Bank Account(s)**
Review Directors of CCLA Public Sector Deposit Fund. RFO to provide update of action taken, following the December 2025 Finance Committee (min 2520) and February 2026 Full Council (min 25210) meetings.
- 9. The Pension Regulator**
Workplace pensions re-enrolment duties
- 10. To review and recommend Finance Reserves policy**
- 11. Avon Pension Fund**
Employer consultation on the Fund's new Pensions Administration Strategy, RFO to provide update.
- 12. Office mobile phone and contactless card reader**
RFO to provide update of action taken, following the October Full Council (min 25135) meeting.
- 13. Next Finance meeting**
New financial year meeting dates to be considered