



Congresbury Parish Council

Orchard House
The Old School Rooms
Station Road
Congresbury
BS49 5DX

Tel: 01934 838802

Chairman:
Parish Clerk: Nicky Andrews
RFO: Gemma Palmer
Administrator: Catrin Lewis

www.congresbury-pc.gov.uk
Email: clerk@congresbury-pc.gov.uk
Email: finance@congresbury-pc.gov.uk
Email: admin@congresbury-pc.gov.uk

**All Council meetings are open to the
public and press**

TO: All Members of the Council

11th April 2023

Dear Councillor,

You are summoned to a Full Council meeting of **Congresbury Parish Council** in the St Andrews Room, Congresbury, on **Monday 17th April 2023 at 7.30pm**. The meeting will consider the items set out below.

At the start of the meeting there will be a public participation session to enable the people of Congresbury to address the Council on any issue, subject to time available. Each speaker will be limited to a period of up to five minutes with a maximum total time of 15 minutes.

Emergency Evacuation Procedure for the Old School Rooms is the car park entrance

Nicky Andrews

Nicky Andrews
Parish Clerk

A G E N D A

1. Public Participation

This section may also include the following:

District Councillor's Report: Cllr Phil Neve (North Somerset Council)

Police Report: All crime statistics are now available on-line at:

<https://www.police.uk/pu/your-area/avon-somerset-constabulary/yeo-vale/>

2. Apologies for absence

To receive any apologies for absence and to approve the reasons given.

3. Declarations of Interest and to consider any written applications for dispensations

Members to declare any interests, including disclosable pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any written requests from members for dispensations.

4. Approval of minutes

To approve and sign the minutes of the **Full Council Meeting** of 13th March 2023 and 20th March 2023

5. Clerks Report

To receive the clerks report summarising activities of the Parish Office

6. To discuss CCTV in our Parish

7. To discuss renewal of Ball Court Lease, Kent Road due 14.11.2023

8. Office Security – To consider changing glass in office door from obscure to clear

9. Finances

For members to note the finances for month 12 (March 2023)

a. Bank reconciliations

b. Payments & Receipts

c. Expenditure against budget

10. To consider transferring any remaining monies from 2022/23 allotment budget to EMR '348 Allotment' for future gate repair/replacement

11. To consider increasing fidelity guarantee insurance to cover year-end balance plus half the annual precept.

12. Exclusion of Press and Public

Recommended – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.

13. Ground Maintenance Contract

To agree to extend ground maintenance contract for a further year.

14. Water Heater Problem in Kitchen.

Councillors to consider quotes for replacing the water heater in the OSR kitchen.