



Congresbury Parish Council

Orchard House
The Old School Rooms
Station Road
Congresbury
BS49 5DX

Tel: 01934 838802

Chairman:
Parish Clerk: Nicky Andrews
RFO: Gemma Palmer
Administrator: Catrin Lewis

www.congresbury-pc.gov.uk
Email: clerk@congresbury-pc.gov.uk
Email: finance@congresbury-pc.gov.uk
Email: admin@congresbury-pc.gov.uk

**All Council meetings are open to the
public and press**

TO: All Members of the Council

14th March 2023

Dear Councillor,

You are summoned to a Full Council meeting of **Congresbury Parish Council** in the St Andrews Room, Congresbury, on **Monday 20th March 2023 at 7.30pm**. The meeting will consider the items set out below.

At the start of the meeting there will be a public participation session to enable the people of Congresbury to address the Council on any issue, subject to time available. Each speaker will be limited to a period of up to five minutes with a maximum total time of 15 minutes.

Emergency Evacuation Procedure for the Old School Rooms is the car park entrance

Nicky Andrews

Nicky Andrews
Parish Clerk

AGENDA

1. Public Participation

This section may also include the following:

District Councillor's Report: Cllr Phil Neve (North Somerset Council)

Police Report: All crime statistics are now available on-line at:

<https://www.police.uk/pu/your-area/avon-somerset-constabulary/yeo-vale/>

2. Apologies for absence

To receive any apologies for absence and to approve the reasons given.

3. Declarations of Interest and to consider any written applications for dispensations

Members to declare any interests, including disclosable pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any written requests from members for dispensations.

6. Approval of minutes

To approve and sign the minutes of the **Full Council Meeting** of 13th March 2023 and **Finance Meeting** of 6th March 2023

7. Clerks Report

To receive the clerks report summarising activities of the Parish Office

8. Annual Parish meeting date

To decide on a date for the Annual Parish meeting, which has to be held between 1st March and 1st June.

9. To approve risk assessment summary 2022/2023

10. To approve changing phone line and broadband services from analogue to digital

11. King George V Trustee

To discuss renewal of lease as discussed at Full Council 10th October 2022 (item22085)

12. To respond to the football club planning application 22/P/2670/FUL

13. Finances

For members to note the finances for month 11 (February 2023)

a. Bank reconciliations

b. Payments & Receipts

c. Expenditure against budget

14. Exclusion of Press and Public

Recommended – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.

15 Allotment Taps Repairs and Additional Expenditure

To approve quotation for altering taps and repairing leaks at the allotments and additional expenditure.