



Congresbury Parish Council

Orchard House
The Old School Rooms
Station Road
Congresbury
BS49 5DX

Tel: 01934 838802

Chairman:
Parish Clerk: Nicky Andrews
RFO: Gemma Palmer
Administrator: Catrin Lewis

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**All Council meetings are open to the
public and press**

TO: All Members of the Council

14th February 2023

Dear Councillor,

You are summoned to a Full Council meeting of **Congresbury Parish Council** in the St Andrews Room, Congresbury, on **Monday 20th February 2023 at 7.30pm**. The meeting will consider the items set out below.

At the start of the meeting there will be a public participation session to enable the people of Congresbury to address the Council on any issue, subject to time available. Each speaker will be limited to a period of up to five minutes with a maximum total time of 15 minutes.

Emergency Evacuation Procedure for the Old School Rooms is the car park entrance

Nicky Andrews

Nicky Andrews
Parish Clerk

AGENDA

1. Public Participation

This section may also include the following:

District Councillor's Report: Cllr Phil Neve (North Somerset Council)

Police Report: All crime statistics are now available on-line at:

<https://www.police.uk/pu/your-area/avon-somerset-constabulary/yeo-vale/>

2. Apologies for absence

To receive any apologies for absence and to approve the reasons given.

3. Declarations of Interest and to consider any written applications for dispensations

Members to declare any interests, including disclosable pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any written requests from members for dispensations.

4. To report the resignation of a Councillor.

To receive the resignation of Cllr S Sampson

5. To elect a new Chairman following the resignation of the previous Chairman

6. Approval of minutes

To approve and sign the minutes of the **Full Council Meeting** of 16th January 2023

7. Clerks Report

To receive the clerks report summarising activities of the Parish Office

8. Brinsea Road Speed Reading

To consider funding a speed reading in the 30mph and 40mph in Brinsea Road

9. Burial Ground Plot Reservation

To consider allowing the reservation of a plot

10. Annual Parish meeting date

To decide on a date for the Annual Parish meeting, which has to be held between 1st March and 1st June.

11. 7th December 2022 Finance Minute 2125 - Play equipment maintenance

To re-adjust the budget to accommodate the expenditure by moving money from one heading to another and pay invoice for equipment maintenance.

12. Internal Audit Report following internal auditors visit on 15th November 2022

Members to note the report

13. Finances

For members to note the finances for month 10 (January 2023)

- a. Bank reconciliations
- b. Payments & Receipts
- c. Expenditure against budget

14 To consider Councils response to planning application 22/P/0459/OUT – Land North of Mulberry Road Congresbury. Outline planning application for the erection of up to 90 dwellings.

15. Exclusion of Press and Public

Recommended – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.

16 To update Council on water heater replacement in Old School Rooms.