



## Congresbury Parish Council

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Station Road  
Congresbury  
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Chairman:

Clerk:

RFO:

Nicky Andrews

Gemma Palmer

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**All Council meetings are open to the  
public and press**

**TO: All Members of the Finance Committee**

**28<sup>th</sup> February 2023**

Dear Councillor,

You are summoned to a meeting of the **Finance Committee of Congresbury Parish Council** in the St Andrews Room, the Old School Rooms, Station Road, Congresbury, on **Monday 6<sup>th</sup> March 2023 at 7.30pm**. The meeting will consider the items set out below.

*At the start of the meeting there will be a public participation session to enable the people of Congresbury to address the Council on any issue, subject to time available. Each speaker will be limited to a period of up to five minutes with a maximum total time of 15 minutes.*

**Emergency Evacuation Procedure for the Old School Rooms is the car park entrance.**

*Nicky Andrews*

Nicky Andrews  
Parish Clerk

## **A G E N D A**

- 2133 Public participation**  
The Chairman of the Committee will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).
- 2134 Declarations of Interest**  
Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the Parish Council's Code of Conduct and to consider any requests from members for Dispensations.
- 2135 To receive apologies for absence**
- 2136 Grants 2023/24**  
Members to consider grant applications received for 2023/24
- 2137 Budget 2022/23**  
To review budget as at 28<sup>th</sup> February 2023
- 2138 AGAR 2021/22**  
External audit update
- 2139 Change of External Auditor**  
Smaller Authorities Audit Appointments (SAAA) has appointed new external auditor from 2022/23 until 2026/27.
- 2140 Bank signatories**  
Parish Clerk and an additional Cllr(s) signatory to be added to the account, removal of Cllr(s) and consideration of RFO current authorisation.
- 2141 Beneficiaries**  
Authorised signatories to confirm beneficiaries on bank account
- 2142 Rialtas (RBS)**  
Omega accounting software quotation and additional software packages to be considered for new financial year.
- 2143 Parish website**  
Review and update of Congresbury Parish Council website.
- 2144 Finance meeting for 2023/24**  
Date to be agreed