



## Congresbury Parish Council

Orchard House  
The Old School Rooms  
Station Road  
Congresbury  
BS49 5DX

Chairman: Cllr Jane Clarke  
Clerk: Nicky Andrews  
RFO: Gemma Palmer

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**All Council meetings are open to the  
public and press**

**TO: All Members of the Finance Committee**

**1<sup>st</sup> October 2024**

Dear Councillor,

You are summoned to an Extraordinary Finance Committee meeting of **Congresbury Parish Council** in the St Andrews Room, the Old School Rooms, Station Road, Congresbury, on **Monday 7<sup>th</sup> October 2024 at 7.30pm**. The meeting will consider the items set out below.

*At the start of the meeting there will be a public participation session to enable the people of Congresbury to address the Council on any issue, subject to time available. Each speaker will be limited to a period of up to five minutes with a maximum total time of 15 minutes.*

**Emergency Evacuation Procedure for the Old School Rooms is the car park entrance.**

*Nicky Andrews*

Nicky Andrews  
Parish Clerk

## A G E N D A

- 1. To receive apologies for absence**  
To receive any apologies for absence and to approve the reasons given.
- 2. Public participation**  
The Chairman of the Committee will select the order of the matters to be heard. Each speaker will be limited to a period of three minutes (to a maximum of 15 minutes total public participation at the Chairman's discretion).
- 3. Declarations of Interest**  
Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the Parish Council's Code of Conduct and to consider any requests from members for Dispensations.
- 4. Exclusion of Press and Public**  
**Recommended** – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.
- 5. Congresbury Youth Partnership (CYP)**  
To review, discuss and consider past, present and future grant money application requests, payments and procedures, following relevant additional information now provided by CYP
- 6. Budget 2024/25**  
To review and consider budget as at 31<sup>st</sup> August and/or 30<sup>th</sup> September 2024
- 7. Grant Policy**  
Annual review of the grant policy and application process
- 8. Consideration of additional Bank account(s)**  
RFO to provide update of actions made, following the August 2024 Finance Committee meeting