

## Congresbury Parish Council

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Chairman: Cllr Jane Clarke  
Parish Clerk: Nicky Andrews  
RFO: Gemma Palmer  
Administrator: Catrin Lewis

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Minutes of the Full Council meeting of **Congresbury Parish Council**, held at the Old School Rooms, Congresbury on **Monday 14<sup>th</sup> August 2023** at 7.30pm

**Present:** Councillors Griffiths, Daw, Holland, Hathaway and Clarke

**In attendance:** Nicky Andrews (Clerk) and Cllr D Thomas (NS Councillor)

### **Four Members of the public present:**

#### **23000 Public Participation**

A resident of West Mill described the problems caused by obstructive parking in Mill Lane, Mill Leg, St Congars Way and West Mill for recycling and emergency vehicles. He suggested planters may be the way forward as parking restrictions cannot be monitored all of the time. A resident explained his concerns regarding the Environment Agency plans for the Millennium Green. Alternative plans needed to be considered including moving the Youth Club.

Cllr D Thomas (NS Councillor) reported it had been a quiet month he had been looking at the several projects including the bus service improvement plan, Millennium Green and Brinsea Batch.

#### **23001 Apologies for absence**

Cllrs Underwood and Hill

#### **23002 Declarations of Interest and to consider any written applications for dispensations**

None

#### **23003. Approval of minutes**

**Resolved** – that the minutes of the Full Council meeting held on Monday 17th July 2023 were approved and signed as a true record.

#### **23004. Clerks Report**

King George V Play equipment – After several months the play equipment has finally been completed.

The Kent Road Green has been reinstated and I have informed our contractor that will need to cut the grass.

The Environment Agency will be carrying out maintenance works to the Congresbury Weir, footbridge and bank repairs starting in September and lasting 4-6 weeks.

From September 4<sup>th</sup> the X5 service will re-route through Yatton, timetables are available

Due to misuse the noise complaint telephone line at Bristol Airport has been closed and a postal process introduced. The online noise complaint portal remains the same.

North Somerset Council has sent information of a tree planting scheme taking place over the next two years. They may be able to help with funding and would be happy to hear of any tree planting schemes or projects.

I have been contacted by North Somerset Council who has asked if they could attend our next Full Council meeting to discuss the bus service improvement scheme for Smallway and Woodhill.

Electoral Registration Officers (EROs) are required by law to conduct an annual canvass on all residential properties in their area. North Somerset Council has provided a guide for Parish Councils

The clerk has received the resignation of Cllr Chris Beyfus, North Somerset Council have been informed

The new website went live on Monday 7<sup>th</sup> August 2023.

After months of correspondence with the banks the Corporate Credit Card has been reactivated

Recreation Club (Project Construct) I have had an email asking about the possibility of the Parish Council taking out a PWLB to help with construction costs. To be discussed on the next Full Council agenda

- 23005. To appoint a representative to the Environmental Effects Working Party.**  
Cllr Tom Daw agreed to be the Parish Council representative on the EEWP.

- 23006. To discuss obstructive parking in Mill Lane/Mill Leg/St Congars Way/West Mill and consider asking North Somerset Council for parking restrictions.**  
**Resolved** – Clerk to ask North Somerset Council to review the parking restrictions and report their conclusions back to the Parish Council. Cllr Griffiths proposed, Cllr Daw seconded, all Cllrs agreed.

*19.50 A member of the public left the meeting*

- 23007 Millennium Green – To further discuss Environment Agency plans.**  
Too many unanswered questions, no options. Cllr Dan Thomas to speak with North Somerset Council Planning Committee. Clerk to write letters to John Penrose MP and James Heapey MP asking for their assistance. Contact Natural England regarding the legal stance for the Millennium Green charity and the Parish Council.

*20.03 Three members of the public left the meeting*

- 23008. Finance and Staffing Committee – To appoint new members**  
Cllr T Daw appointed to the Finance Committee  
Cllr T Griffiths appointed to the Staffing Committee

- 23009. Congresbury Parish Council – Recruitment of new Councillors**  
The Clerk advised that notices had been put up on the Parish Noticeboards and she would put one of the Parish website. It was suggested notices could be posted on the internet using Facebook, Love Congresbury and Congresbury.net and the Clerk could ask if it could go on the school newsletter.



**23010 Kent Road Green – To discuss current condition of Editorial bench and solution for the future.**

It was decided that the editorial bench was beyond repair and needed to be removed, it could be replaced by with the bench donated by a resident for the Kent Road Green, but facing the green instead of the road.

**Resolved** - The Clerk to contact the resident and explain the situation and ask if she would agree for her bench to be used. Cllr Clarke proposed, Cllr Griffiths seconded, all Cllrs agreed.

**23011 Finances**

For members to note the finances for month 2 and 3 (May/June 2023). Clerk and Chair/Vice Chair to sign and initial pages

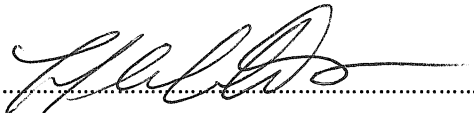
Direct debits, and bank transfer payments as detailed totalling £18,045.62 (May 23), £13,356.82 (June 23)

- a. Bank reconciliations
- b. Payments & Receipts
- c. Expenditure against budget

**23012. Exclusion of Press and Public**

**Recommended** – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.

*Meeting ended 8.20pm*

Signed:  Date: *11<sup>th</sup> Sept 2023*