

Congresbury Parish Council

Orchard House
The Old School Rooms
Station Road
Congresbury
BS49 5DX
Tel: 01934 838802

Chairman: Cllr Jane Clarke
Parish Clerk: Nicky Andrews
RFO: Gemma Palmer
Administrator: Catrin Lewis

www.congresbury-pc.gov.uk
Email: clerk@congresbury-pc.gov.uk
Email: finance@congresbury-pc.gov.uk
Email: admin@congresbury-pc.gov.uk

Minutes of the Full Council meeting of **Congresbury Parish Council**, held at the Old School Rooms, Congresbury on **Monday 15th January 2024 at 7.30pm**

Present: Councillors Clarke, Griffiths, Burd, Razzell, Daw and Hill

In attendance: Nicky Andrews (Clerk), Gemma Palmer (RFO) and Cllr Dan Thomas (NS Councillor)

One Member of the public present:

23080 Public Participation

None

23081 Apologies for absence

Cllrs Holland and Hathaway

23082 Declarations of Interest and to consider any written applications for dispensations.

None

23083 Approval of minutes

Resolved – that the minutes of the Full Council held on Monday 11th December 2023 were approved and signed as a true record.

23084 Millennium Green – To review proposed actions following Millennium Green Management Group Meeting

The Council approved the proposed actions made at the Millennium Green Management Group meeting to update the dog policy to include written warnings and bans for anti-social behaviour.

23085 Clerks Report

The Parish Office staff all successfully completed the First Aid Course last Monday. A letter has been received from John Penrose and the Department of Environment, Food and Rural Affairs regarding the proposals for the Millennium Green.

The project manager from the Honeyhall Solar Farm application has asked if a date can be arranged to meet, discuss and hopefully agree a Community Benefit Fund which could accompany the proposal. – Place on the next planning agenda to discuss and ask the project manager to attend the next Full Council meeting in February.

A local group has offered to look after the two planters by the bench near the GPMG.

Two D of E members and a member of the public have asked if the Parish Council had any voluntary jobs.

Broad Street is being resurfaced by NSC it should be finished by Wednesday morning and they will replace the planters by the cross. I have asked that they contact the office so that we can agreed they have been replaced in the correct position.

I forwarded a report written by Cllr W Holland for the planning application 23/P/2304/FUL. I will be forwarding it to North Somerset Council to add to our original objection.

23086 Co-option

Richard Cove was co-opted onto the Parish Council, and he signed his declaration of acceptance of office.

23087 To consider any requests to join a committee where there is a vacancy.

It was agreed that Cllr Keith Razzell would join the Finance and Planning Committees

23088 To appoint DCK Accounting Solutions Ltd (Derek Kemp) for the year end 2023-2024

Resolved – To formally appoint DCK Accounting Solutions Ltd for closedown of the accounts for year ending 31.03.2024. Cllr Griffiths proposed, Cllr Clarke seconded, all Cllrs agreed.

23089 Budget for 2024-2025

The RFO provided an update regarding the income and expenditure as at 31st December 2023, and consider the requirements for 2024-25. Cost centres for Play Areas and Community Library considered, along with other priorities and costs. Grant applications reviewed for 2024-25.

Resolved – 2023-24 budget agreed, and grant applications received for 2024-25 be approved Cllr Clarke proposed, Cllr Griffiths seconded, all Cllrs agreed. Allocations set for the 2024-25 budget including Play Areas and Community Library Cllr Burd proposed, Cllr Clarke seconded, all Cllrs agreed.

20.29 Cllr T Daw joined the meeting.

23090 Precept 2024-25

Resolved - That the council increases the precept for band D properties based on the North Somerset Council tax base figure to £102.80. Cllr Hill proposed, Cllr Clarke seconded, all Cllrs agreed.

23091 To agree response to North Somerset Council Draft Local Plan 2039.

Cllr T Daw requested that an objection to the increase to the green belt inset at Bristol Airport, to reflect the 2022 planning permission, be included in the response.

Resolved – To send the response with the addition suggested above to North Somerset Council. Cllr Clarke proposed, Cllr Griffiths seconded, four Cllrs agreed, two absented.

23092 Finances

For members to note the finances for months 8 (December 2023) Clerk and Chair/Vice Chair to sign and initial pages

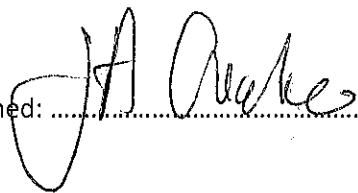
Direct debits, and bank transfer payments as detailed totalling £16413.74 (December 23)

- a. Bank reconciliations
- b. Payments & Receipts
- c. Expenditure against budget



23093 Exclusion of Press and Public
Recommended – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.

Meeting ended 9.20pm

Signed:  Date: 