

Congresbury Parish Council

Orchard House
The Old School Rooms
Station Road
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Chair: Cllr Jane Clarke
Parish Clerk: Nicky Andrews
RFO: Gemma Palmer
Administrator: Catrin Lewis

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Minutes of the Full Council meeting of **Congresbury Parish Council**, held at the
Old School Rooms, Congresbury on **Monday 15th July 2024 at 7.30pm**

Present: Councillors Clarke, Griffiths, Holland, Hill, Cove, March and Burd

In attendance: Nicky Andrews (Clerk)

Fifteen Members of the public present:

24017 Public Participation

The secretary of the allotment association asked how many allotments were vacant. A member of the Congresbury Community Library stated that she would answer any questions regarding the library. Thirteen residents from St Andrews Close and Glen Yeo Terrace explained that they were experiencing anti-social behaviour from a house close to their properties and the primary school.

19.46 *Fourteen members of the public left the meeting*

24018 Apologies for absence

Cllr K Razzell, Cllr H Hathaway and Cllr Dan Thomas (NS Councillor).

24019 Declarations of Interest and to consider any written applications for dispensations.

None

24020 Approval of minutes

Resolved – that the minutes of the Full Council held on Monday 10th June 2024 were approved and signed as a true record.

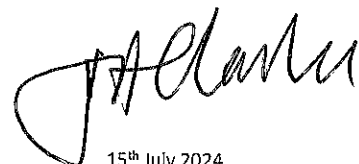
24021 Millennium Green – To review proposed actions following Millennium Green Management Group Meeting

None

24022 Clerks Report

The library electricity contract has been completed and started on 29.06.2024
SW Councils have agreed to send us a refund of 9 months subscription less an admin fee which totals £389.10 (incl VAT).

The scouts have contacted the Parish Office and they would like to arrange the Broad Street, Christmas Fair on Wednesday 4th December and have asked if I would arrange for the road closure.


12 Aug 2024

The case of the defibrillator at Tesco's has been damaged and a new one would cost £795.00 plus VAT and installation. Clerk to speak to Tesco for a donation

The deposit has been paid for the new windows in the Old School Rooms and we are waiting for a start date.

The Clerk would like to discuss the Burial Ground on the next agenda.

It has come to light, residents in Station Close and Glen Yeo Terrace has been experiencing varying types of anti-social behaviour from a house that recently been sold. The Community Response Officer has been informed and will investigate.

There is a meeting being held by NSC on Thursday 25th July at 2pm which will discuss the BSIP.

24023 Co-option

Guy March was co-opted onto the Parish Council, and he signed his declaration of acceptance of office.

24024 To consider any requests to join a committee or outside bodies where there is a vacancy.

It was agreed that Cllr Guy March and Cllr Lizzie Burd would join Cadbury Hill and Cllr Guy March would join the Finance Committee.

24025 To consider the next course of action for the floor in St Andrews Meeting Room.

Clerk to ask North Somerset Council if they have a building surveyor who could assess the floor in St Andrews and review the results at the next meeting.

24026 Allotments

To review allotment policy- Clerk to add that up to 10% of the plots could be let to tenants from outside of Congresbury at £50.00 per plot. – To be reviewed at the next meeting.

To discuss vacant allotments – the Clerk reported that three allotments were vacant

To consider action required to repair leaking tap – The secretary of the allotment association to ask an allotment holder (retired plumber) for an estimate to repair the tap.

20.29 *One member of the public left the meeting*

24027 To discuss request to allow a paddleboard instructor to park on Riverside bank.

Resolved – It was proposed that the request was denied. Cllr Holland proposed, Cllr Griffiths seconded, all Cllrs agreed

24028 To re-evaluate litter and dog bin collections.

Clerk to prepare an advertisement and tenders for a maintenance contractor, in case our current contractor does not return following his long-term absence.

24029. To discuss planning appeal for Land off Mulberry Road and formulate a response.

Resolved – It was agreed to send the response circulated (with a couple of minor alterations) to the planning inspectorate before the deadline of Friday 19th July 2024. Cllr Clarke proposed, Cllr Griffiths seconded, all Cllrs agreed

24030 Hannah Marshman Charity

Cllr Hill reported that the field had been rented for £400 per annum and last year £400 was given to the food bank.

24031. To discuss holding a Congresbury Welcome Festival in the last week of June next year

Cllr Hill explained how the festival had worked in the past. Councillors to bring ideas to the

J.A. Clarke
12th Aug 2024 15th July 2024

next meeting.

24032 Finances

For members to note the finances for month 2/3 (May/June 2024) Clerk and Chair/Vice Chair to sign and initial pages.

Direct debits, and bank transfer payments as detailed totalling £14294.58 (May 2024) and £17600.99 (June 2024)

- a. Bank reconciliations
- b. Payments & Receipts
- c. Expenditure against budget

24033 Exclusion of Press and Public

Recommended – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.

24034 To discuss purchase of a water carrier for watering the planters

Resolved – It was proposed that a water carrier is purchased and a key cut to total value of no more than £50.00. Cllr Holland proposed, Cllr Griffiths seconded, all Cllrs agreed

24035 To discuss renewal of ball court lease

The Councillors agreed and noted the correspondence between North Somerset Council and our solicitor.

24036 To discuss the matters arising from the meeting with the library on 20 June 2024

Councillors to note the minutes of the meeting held between the Library Management Committee and the Parish Council on 20th June 2024

Councillors noted the minutes of the meeting held on 20th June 2024

To consider the recommendation to transferring both EMR amounts totalling £2158.50 to either General Reserves or EMR OSR budget repair and maintenance towards the new windows

Resolved – To agree to transfer both EMR amounts totalling £2158.50 to EMR OSR repair and maintenance - Cllr Hill proposed, Cllr Clarke seconded; all Cllrs agreed.

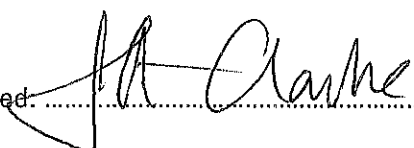
To consider retrospective grant application from the library

Resolved – It was agreed to award the library a £1000 grant - Cllr Hill proposed, Cllr Clarke seconded; all Cllrs agreed.

To discuss OSR room hire rate for the library.

Resolved – It was agreed to charge the library a reduced hire rate of £4.00 per hour - Cllr Griffiths proposed, Cllr Hill seconded; all Cllrs agreed.

Meeting ended 9.30pm

Signed:  Date: 