



# Congresbury Parish Council

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Chair: Cllr Jane Clarke  
Parish Clerk: Nicky Andrews  
RFO: Gemma Palmer  
Administrator: Catrin Lewis

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Minutes of the Full Council meeting of **Congresbury Parish Council**, held at the Old School Rooms, Congresbury on **Monday 12th August 2024 at 7.30pm**

**Present:** Councillors Clarke, Griffiths, Holland, Hill, Razzell, Daw, March and Burd  
**In attendance:** Nicky Andrews (Clerk) and Cllr Dan Thomas (NS Councillor).

**Two Members of the public present:**

**24037 Public Participation**

The secretary of the allotment association stated that the allotment rules needed tweaking. The tenancy year needed to start later to allow the renewal letters to be sent on time and there should be quarterly inspections, followed by quicker enforcement of the rules. Cllr Dan Thomas informed the Council that the appeal date for Land North of Mulberry Road had been set for 3<sup>rd</sup> September and will last for up to six days. BSIP Woodhill has been delayed because of an additional third-party contractor has been required.

**24038 Apologies for absence**

Cllr H Hathaway and Cllr R Cove

**24039 Declarations of Interest and to consider any written applications for dispensations.**

None

**24040 Approval of minutes**

**Resolved** – that the minutes of the Full Council held on Monday 15th July 2024 were approved and signed as a true record.

**24041 Millennium Green – To review proposed actions following Millennium Green Management Group Meeting**

The de-regulation of Gooseum Rhyne Reservoir has been delayed as work at the weir has overrun and needs to be completed before the work on the de-regulation work can begin. The new financial arrangements have been added to the Governance document which has been agreed by the Millennium Green Trust

**Resolved** – To approve the governance document for the Millennium Green. Cllr Holland proposed, Cllr Clarke seconded, all Cllrs agreed.

It has been noted that there is no contract for the grass cutting on the Millennium Green.

**24042 Clerks Report**

The Parish Council has requested a bend warning sign for Wrington Lane, our request has been added to the Stage 1 Long List and a North Somerset Officer will be in touch when they have considered our request to let us know the next steps.

A reply has been received from North Somerset Council regarding the HMO in Station Road. They are processing an application for an HMO for the property but following a site visit they stated that there was nothing to suggest it is being used to house ex-offenders and is aimed at offering accommodation to local people. Clerk to write a letter to NSC supporting the resident's concerns.

We received a CIL payment of £1614.00, from NSC, for application 21/P/0554/FUL.

The road to Churchill will be closed for two days from Wednesday 14<sup>th</sup> August from the golf course to Churchill school for repairs.

**24043 To discuss future of burial ground.**

The Clerk explained that although there is space in the burial ground, the Environment Agency has restricted how close burials can be made to the rhyne at the end of the burial ground. Cremations can still take place but not burials past the point stated by the Environment Agency. It will take years to acquire a new burial ground so it would be prudent to begin the search. Councillors to think of suitable sites to be discussed on the next agenda.

**24044 To review and agree revised allotment tenancy rules.**

Clerk to amend the rules to reflect the change to the tenancy year, to 28<sup>th</sup> February and quarterly inspections to take place (once a season). Alterations to the allotment tenancy rules to be reviewed and agreed at the next meeting.

**24045 To consider further the next course of action for the floor in St Andrews Meeting Room.**

Clerk to contact Michael Greaves and ask him to recommend a surveyor or a structural Engineer to check the floor in St Andrews meeting room.

**24046 To further discuss holding a Welcome Festival in June 2025**

It was suggested that our new MP could be asked to open the festival. Cllr Clarke volunteered to contact her. Adverts could be put in Congresbury Life, Congresbury Village Website could be used to contact various groups, services could be held at St Andrews Church and the Methodist Church and neighbourhood BBQs could be arranged. Councillors to think of more ideas for the next meeting and the Welcome Festival to be added to next month's agenda.

**24047 To discuss enquiry from Congresbury resident regarding the 60mph Speed Sign and Speeding in Wrington Lane (New Estate to Wrington Road)**

It was clarified that the sign was not new but had been reinstated. Clerk and Cllr Dan Thomas to contact North Somerset Council and ask them to remove the sign.

**24048 To discuss resident concerns regarding the Pedestrian Crossing by the precinct.**

Clerk to contact North Somerset Council and ask for the crossing to be changed to a pelican crossing.

**24049 To agree to commence library room hire charges, in the OSR, as of the 1<sup>st</sup> October 2024.**

**Resolved** – It was agreed to commence charging the library room hire charges from 1<sup>st</sup> October 2024 – Cllr Griffiths proposed, Cllr Razzell seconded; all Cllrs agreed.

**24050 Members to consider action required for two dead trees and bindweed on fence between Stonewell Drive and Cricket Pitch on King George V Playing Fields**

Clerk to obtain a quotation for the removal of the dead trees and the bindweed from the current ground's maintenance contractor.



**24051 Finances**

Finances were not available as the RFO has been on annual leave.

20.30 *Two members of the public left the meeting.*

**24052 Exclusion of Press and Public**

**Recommended** – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.

**24053 To discuss waste and litter management contract.**

Clerk to obtain three quotations for the waste and litter management contract.

*Meeting ended 8.30 pm.*

Signed: .....Date.....

A handwritten signature in black ink, appearing to read 'JA Clarke', is located in the bottom right corner of the page.