



Congresbury Parish Council

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Minutes of the Full Council meeting of **Congresbury Parish Council**, held at the Old School Rooms, Congresbury on **Monday 11th November 2024 at 7.30pm**

Present: Councillors Clarke, Holland, Hill, Daw, Razzell, March, Griffiths and Burd
In attendance: Nicky Andrews (Clerk) and Cllr Dan Thomas (NS Councillor).

Five Members of the public present:

24093 Public Participation

A Woodhill resident expressed her concerns that once the single-track lane is reopened later this month. The increased traffic could lead to accidents especially for children and walkers. Another resident confirmed that the police had been contacted today regarding their concerns and direct action may need to be taken. The signage on the road needs replacing and hedges require cutting.

Cllr Dan Thomas stated that he had posed questions to NSC but to date had not received a reply.

19.32 *Cllr L Burd joined the meeting.*

24094 Apologies for absence

Cllr H Hathaway

24095 Declarations of Interest and to consider any written applications for dispensations.

None

19.38 *Five members of the public left the meeting.*

24096 Approval of minutes

Resolved – that the minutes of the Full Council held on Monday 14th October 2024 and Extraordinary Finance Meeting of 7th October 2024 were approved and signed as a true record.

24097 Millennium Green – To review proposed actions following Millennium Green Management Group Meeting

To review and adopt Millennium Green Bench Policy

Resolved: That the Millennium Green Bench Policy has been reviewed, by the Parish Council and was adopted

24098 Clerks Report

Bridget Bowen is doing her first internal audit review of 2024-2025 on Friday 15th November. The gas main works on the A370 have been postponed until April 2025.

The library kitchen has been refurbished.

Riverside dog bin needs replacing the bottom has rusted out – put on the agenda next month.

A reminder about the teams meeting on Wednesday 13th November 2024 – 10.30 – 11.30 regarding Smallway/Woodhill presentation from NSC. If anyone wishes I will set up my laptop in St Andrews.

A meeting has taken place between North Somerset Council, the Parish Council and the Community Library Committee regarding the collaboration agreement. North Somerset Council will arrange a further meeting in February 2025.

The Christmas Fair has been arranged for Wednesday 4th December. The scouts have been asked to help man the barriers but I would be grateful for help from any Councillors who are available.

I have received a reply from NSC regarding the footpath from Well Park to the Millennium Green. North Somerset Council are aware of the works to the path. They do not have any issues with the paths direction as the new line follows the definitive more closely than before but they do not like the materials used and in places the path is not widen enough. This has been discussed with the landowner who is going to employ a contractor used by NSC, to rectify the matter.

The appeal has been allowed and outline planning permission has been granted for the land north of Mulberry Road.

24099 To review and adopt:

a) Vexatious Request Policy

Resolved: That the Vexatious Request Policy has been reviewed, by the Parish Council and was adopted

b) Retention and Disposal Policy

Resolved: That the Retention and Disposal Policy has been reviewed, by the Parish Council and was adopted

c) Grant Policy

Resolved: That the Grant Policy has been reviewed, by the Parish Council and was adopted

d) Planning Committee – Terms of Reference

Resolved: That the Planning Committee – Terms of Reference has been reviewed, by the Parish Council and was adopted

24100 To consider the following planning applications:

- a) [24/P/2164/TPO](#) - Land at Well Park Congresbury - A group of trees (TPO refs - T9, T10 and G3), including sycamore, willow and poplar growing along the southern border of 24 well Park. These have been historically managed as pollards at 2.5m and now have regrowth between 10 and 15m. 2) A group of 3 willows (TPO ref - G2) to the rear of 24 Well Park includes a tree that is twin stemmed from base with a heavy lean towards the garden to the east. Tree to be pollarded to 7-8m and then managed as a pollard on a cyclical basis. 3) A smaller tree in this group (TPO ref G2) is directly impacting a wooden structure within the neighbour's garden. To be coppiced to ground level and managed as such to ensure no future structural issues.**

Councillors requested the Clerk to arrange an onsite meeting with the NSC Tree Officer to discuss their concerns. Cllr Dan Thomas asked to be copied into the email.

- b) Email from PCAA regarding planning application [23/P/2185/FU2](#) - Land SW Of Long Ashton Park and Ride Off Gurney Roundabout (A370) And Colliters Way Long Ashton
Resolved – The Full Council fully supports the PCAA and Bristol City Council objections.

24101 To discuss football lease renewal.

Cllr Burd explained the changes made to the football lease.

Resolved – It was agreed to go ahead and sign the football lease without using legal representation – Cllr Holland proposed, Cllr March seconded, all Cllrs agreed.

240102 Welcome Festival in June 2025 - Update

Cllr Hill has communicated with the venues and the response has been encouraging. Further communications will be made in January 2025 to ask what type of programme/display they will be arranging. A receipt response has been received from the office of Tessa Munt MP.

24103 To further discuss future of the burial ground.

An appeal has been placed in Congresbury Life asking for land suggestions for a new burial ground. Cllr Dan Thomas to find out who owns the land next to the two burial grounds.

24104 Finances

For members to note the finances for month 7 (October 2024) Clerk and Chair/Vice Chair to sign and initial pages.

Direct debits, credit card and bank transfer payments as detailed totalling £16012.89 (October 2024)

- a. Bank reconciliations
- b. Payments & Receipts
- c. Expenditure against budget

24105 Exclusion of Press and Public

Recommended – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.

24106 Congresbury Youth Partnership (CYP)

To discuss the matters arising from the meeting between Finance Committee and CYP on 4th November 2024

Resolved – To change the grant payment from a quarterly payment to an annual payment – Cllr Hill proposed, Cllr Burd seconded, all Cllrs agreed.

Resolved – That the unpaid grant monies £4000 to be staggered over the next three financial years – Cllr Burd proposed, Cllr Holland seconded, all Cllrs agreed.

Resolved – That the remaining emergency grant monies for 2024/2025 be used to pay the first instalment of the unpaid grant money in March 2025 – Cllr Holland proposed, Cllr Hill seconded, all Cllrs agreed.

24107 To purchase four sets of outdoor battery Christmas lights for the trees.

Resolved – It was agreed to purchase four sets of outdoor battery Christmas tree lights (as shown) – Cllr Hill proposed, Cllr Griffiths seconded, all Cllrs agreed.

24108 To agree to spend £186.00 (incl VAT) to pay for a Land Charges search to be able to register football pitch with the Land Registry and discuss whether to engage a solicitor to check the final application.

Resolved – It was agreed spend £186.00 to pay land charges search to be able to register the football pitch (Broadstones) with the Land Registry - Cllr Hill proposed, Cllr Griffiths seconded, all Cllrs agreed.

24109 To discuss use of donation from CRAG and Next steps for the Old School Rooms Maintenance

Resolved – It was agreed to use the donation from CRAG to enhance the Old School Rooms e.g. curtains – Cllr Holland proposed, Cllr Clarke seconded, all Cllrs agreed.

Meeting ended 9.05 pm.

Signed:Date.....