

Congresbury Parish Council

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The Old School Rooms
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Chair: Cllr Jane Clarke
Parish Clerk: Nicky Andrews
RFO: Gemma Palmer
Administrator: Catrin Lewis

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Minutes of the Full Council meeting of **Congresbury Parish Council**, held at the
Old School Rooms, Congresbury on **Monday 13th January 2025 at 7.30pm**

Present: Councillors Clarke, Holland, Hill, Razzell, March, Burd and Daw

In attendance: Nicky Andrews (Clerk), Gemma Palmer (RFO) and Cllr Dan Thomas (NS Councillor).

Five Members of the public present:

19.33 Cllr Dan Thomas joined the meeting.

24125 Public Participation

The secretary of the allotment association stated that the association committee supported ponds being put on the allotments.

Cllr D Thomas there was not a great deal to update on this month just the local plan, new housing number will be being increased.

24126 Apologies for absence

None

24127 Declarations of Interest and to consider any written applications for dispensations.

None

24128 Approval of minutes

Resolved – that the minutes of the Full Council held on Monday 9th December 2024 and the amended Full Council minutes of 11th November 2024 were approved and signed as a true record.

24129 Millennium Green – To review proposed actions following Millennium Green Management Group Meeting

Cllr L Burd to contact the Environmental Agency for an update. Nothing has been heard from the Land Registry and we are still waiting for written confirmation to allow the tractor through the Congresbury Arms Car Park (only have verbal). Cllr L Burd is looking at funding options PWLB, Bristol Airport and Alliance Homes.

24130 Clerks Report

A Holocaust Memorial Day event is taking place in the Old School Rooms on 25th January 2025, the event is free but an admission ticket needs to be applied for online (See posters on our noticeboards).

A resident has asked that a dog bin is sited near the footpath by the Star at Rhodyate Hill. To be an agenda item for the next Full Council meeting

The Chair suggested that the agenda is rearranged to discuss the allotment tenancy rules before the financial section. All Cllrs agreed.

24131 To discuss the addition of regulations, review and adopt revised allotment tenancy rules.

It was agreed that ponds should be allowed on the allotments. The Clerk to update the allotment tenancy rules for review and adoption at the next Full Council meeting.

19.50 *Five members of the public left the meeting*

19.52 *Cllr T Daw joined the meeting*

24132 Grants 2025-2026

Grant applications for 2025-2026 were reviewed and the following amounts were agreed.

- a) The Brightwell (West of England MS Therapy Centre) £250
- b) North Somerset Council Strawberry Line £1,000
- c) Vision North Somerset £350
- d) Vine Counselling £500
- e) Congresbury Millennium Green £11,800
- f) Great Western Air Ambulance Charity (GWAAC) £1,000
- g) Congresbury Youth Partnership £19,000
- h) Congresbury Life £1,200

Resolved - Cllr March proposed, Cllr Clarke seconded all Cllrs agreed.

24133 Budget for 2025-2026

It was agreed to appoint DCK Accounting Solutions Ltd for closedown of the accounts for year ending 31.03.2025.

Resolved - Cllr March proposed, Cllr Clarke seconded, all Cllrs agreed.

The RFO provided an update regarding the income and expenditure as at 31st December 2024 and the Councillors considered the requirements for 2025-26.

Resolved – The 2024-2025 budget was noted and the 2025-26 budget was agreed, Cllr Holland proposed, Cllr Clarke seconded, six Cllrs agreed, one abstained.

24134 Precept 2025-2026

Resolved - That the council increases the precept for band D properties based on the North Somerset Council tax base figure to £116.82. Cllr Holland proposed, Cllr March seconded, all Cllrs agreed.

20.45 *The RFO Gemma Palmer left the meeting.*

24135 Welcome Festival Update

Cllr K Hill updated the Parish Council on the Welcome Festival. Tessa Munt has agreed to open the festival on Saturday 21st June 2025. Cllr K Hill has put a notice in Congresbury Life regarding the festival.



24136 To authorise payment schedule for January 2025
Resolved: To authorise payments for January 2025.

24137 Finances

For members to note the finances for month 9 (December 2024) Clerk and Chair/Vice Chair to sign and initial pages.

Direct debits, credit card and bank transfer payments as detailed totalling £19551.35 (December 2024)

- a. Bank reconciliations
- b. Payments & Receipts
- c. Expenditure against budget

24138 Exclusion of Press and Public

Recommended – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.

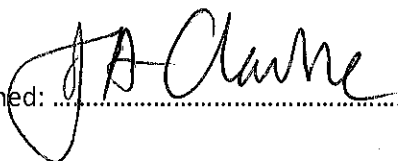
24139 To discuss removal of three litter bins owned by North Somerset Council

Clerk to speak to the waste management contractor about any additional cost.

24140 Broadstones Playing Field

Resolved – It was agreed to spend £7.00 for a land charges search for Broadstones Playing Field, with the Land Registry – Cllr March proposed, Cllr Clarke seconded, all Cllrs agreed.

Meeting ended 9.05pm.

Signed:  Date 10th January 2025.