

Congresbury Parish Council

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Chair: Cllr Jane Clarke
Parish Clerk: Nicky Andrews
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Minutes of the Full Council meeting of **Congresbury Parish Council**, held at the Old School Rooms, Congresbury on **Monday 15th September 2025 at 7.30pm**

Present: Councillors Razzell, Burd, Holland, Ballard, Hill, Harris, Whiteman and Daw.

In attendance: Nicky Andrews (Clerk) and Cllr Dan Thomas (NS Councillor)

One Member of the public present:

As the Chair and the Vice Chair of the Parish Council were absent, Cllr W Holland agreed to act as Chair for this meeting.

19.32 Cllr D Thomas joined the meeting.

25094 Public Participation

A resident of Park Road spoke about issues with the new 20mph limit, speeding, overtaking, no enforcement and general pedestrian safety. He asked could a light controlled pedestrian crossing be requested when the planning application is received for Pineapple Farm.

25095 Apologies for absence

Cllrs T Griffiths, G March and J Clarke

25096 Declarations of Interest and to consider any written applications for dispensations.

None

250297 Approval of minutes

Resolved – that the minutes of the Full Council held on Monday 8th September 2025 were approved and signed as a true record.

25098 Millennium Green – To review proposed actions following Millennium Green Management Group Meeting

An email has been received from the Environment Agency stating that they will no longer maintain the banks of the rhyne, as the Millennium Green is no longer a flood storage reservoir. They have suggested that we contact the Internal Drainage Board regarding this matter. Cllr L Burd is meeting with the Environmental Agency on Thursday 25th September regarding the grass banks after the recent badger works. The dog policy signs have been ordered and quotes are being obtained for the bench plinths and fencing.

19.36 *Cllr T Daw joined the meeting.*

25099 Clerks Report

CURO has informed me that they do not own the bench at Bramley/Cadbury Square although the police informed us that the anti-social behaviour had been resolved.

I have contacted North Somerset Council about the vegetation around the ball court and they have raised an order to cut it back.

The scouts have asked if the Parish Council can arrange the road closure for the Christmas Fair on Wednesday 3rd December. The request has been sent to North Somerset Council.

The Forest of Avon have asked if the Parish Council would like to join the Green Canopy Project (Planting Trees).

The Strawberry Line Café has reached out to Parish Councils along the Strawberry Line about creating a fleet of bikes for residents to access. More information is required before a decision can be made.

North Somerset Council is starting a booking system for the three recycling centres starting in the autumn with Weston recycling centre.

The last Congresbury Surgery drop in event will take place on Monday 29th September between 10.00am – 12.00pm.

Congresbury Football Club have asked if the Parish council would like to contribute towards a replacement battery for the defibrillator. To be discussed on the next agenda.

25100 Cadbury Hill

Resolved - To agree to increase the membership of the joint committee by including two more Councillors from both Councils. Cllr Hill proposed, Cllr Burd seconded, all Cllrs agreed.

Resolved - To appoint Cllr K Razzell to the joint committee. Cllr Hill proposed, Cllr Burd seconded, all Cllrs agreed.

25101 To review and adopt: Safeguarding Policy

The safeguarding policy requires a couple of alterations before being adopted at the next Full Council meeting in October.

25102 To review new 20mph scheme and to discuss funding a speed survey.

It was noted that North Somerset Council had stated that will continue to monitor speeds around the village. The Clerk to ask them what has been done to monitor the speeds and to mention that there have been no speed limits put up in roads parallel to Brinsea Road (Park Road/Stonewell/Silver Street) as they have in Yatton. The Clerk to contact the police regarding a community speed check, which was spoken about in our recent meeting with them.

25103 Football Club Land – First Registration

Cllr L Burd explained the background behind the item and the need for expert advice.

Resolved - To formally ask Laurence Holmes to complete the registration of Broadstones (football club land) with the Land Registry. Cllr Razzell proposed, Cllr Hill seconded, all Cllrs agreed.

20.05 *One member of the public left the meeting.*

A handwritten signature in black ink, appearing to be 'JAC', is located in the lower right area of the page.

25104 Social media - To discuss progress.

Due to other commitments no progress has been made. The Clerk and Cllr J Whiteman to arrange a date to discuss before the next meeting.

25105 Riverside Car Park - Follow up from July Full Council.

Resolved – To request North Somerset Council to set a three-hour time limit in the Riverside Car park (Mon-Sat 8am-6pm) with no return for 2 hours. Cllr Razzell proposed, Cllr Burd seconded, all Cllrs agreed.

20.17 Cllr D Thomas left the meeting.

25106 To authorise payment schedule for September 2025

Resolved: To authorise payments for September 2025.

25107 Finances

For members to note the finances for month 5 (August 2025) Clerk and Chair/Vice Chair to sign and initial pages.

Direct debits, credit card and bank transfer payments as detailed totalling £14812.908 (August 2025)

- a. Bank reconciliations
- b. Payments & Receipts
- c. Expenditure against budget

25108 Exclusion of Press and Public

Recommended – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted - to consider commercial matters.

25109 Office mobile phone and contactless card reader

Resolved – It was agreed to purchase a Samsung A55 phone and ask the RFO to decide which provider to use and whether to pay in instalments or outright for the phone and have a sim only deal. Cllr Holland proposed, Cllr Razzell seconded, all Cllrs agreed.

25110 To consider revised quotations for phone and broadband contract.

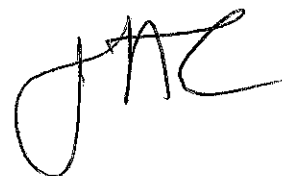
Resolved – It was agreed to invite One.com to be our broadband and phone supplier for the next 36 months. Cllr Ballard proposed, Cllr Whiteman seconded, all Cllrs agreed.

25111 To re-consider quotations received for mould removal in the Old School Rooms.

Resolved – To formally invite Rentokil to remove the mould from the Old School Rooms. Cllr Hill proposed, Cllr Harris seconded, all Cllrs agreed.

25112 CCLA New Account to agree to the subscription form.

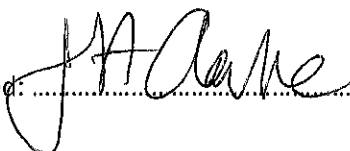
Resolved – To agree to sign the subscription form to continue with the newly opened account - Cllr Holland proposed, Cllr Burd seconded, all Cllrs agreed.



25113 Date of next meeting

The date of the next meeting is Monday 13th October 2025 at 7.30pm

Meeting ended 8.50pm.

Signed:  Date: 13th Oct 2025,