



Congresbury Parish Council

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Chair: Cllr Jane Clarke
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Minutes of the Full Council meeting of **Congresbury Parish Council**, held at the Old School Rooms, Congresbury on **Monday 10th November 2025 at 7.30pm**

Present: Councillors Razzell, Burd, Ballard, Griffiths, Whiteman and Clarke

In attendance: Nicky Andrews (Clerk) and Cllr Dan Thomas (NS Councillor)

Four Members of the public present:

25137 Public Participation

The secretary of the allotment association asked had the negotiations for the lease begun as it is due to be renewed in March 2026. She mentioned that some plots are not kept in accordance with the allotment rules.

A resident of Woodhill explained that since the traffic lights have been erected the road has become busier and the traffic is going faster. Would it be possible to have the speed limit reduced to 30mph or even 20mph, better signage for cyclists and pedestrians and a weight limit of 7.5Tonnes.

Cllr D Thomas stated that a speed restriction would take time but he would investigate if there is any money in the BSIP pot for signage and road markings. Residents of Congresbury are concerned about the planning application (reserved matters) for the land off Mulberry Road. The twenty-five houses by the bridge (Edenstone) are still with the case officer but may be approved shortly, if this happens Cllr Thomas will call it in to the P & R Committee for discussion. He has spoken with the partners of the Mendip Vale surgery and officers of North Somerset Council a case is being put to close but these need to be signed off. The best we can hope for is it being used as a community hub. No further update on BSIP.

25138 Apologies for absence

Cllrs T Harris, K Hill and T Daw

25139 Declarations of Interest and to consider any written applications for dispensations.

None

25140 Approval of minutes

Resolved – that the minutes of the Full Council held on Monday 13th October 2025 were approved and signed as a true record.

25141 Millennium Green – To review proposed actions following Millennium Green Management Group Meeting

Cllr L Burd reported that the Environment Agency had won an award for their community liaison work with Millenium Green and the Parish Council regarding the declassification of the

reservoir. Unfortunately, this means that although the Environment Agency will maintain the banks they will no longer cut the grass. The badgers may have returned, the Environment Agency has been informed. Nothing has been heard regarding the access to the paddock via the Congresbury Arms car park. PWLB application for the footbridge is in progress and the companies who supplied the original quotes have been asked if they would like to re-quote for the maintenance of the footbridge.

25142 Clerks Report

Community Benefit Fund, I have contacted RWE about a date but I have not yet received a reply.

The heating system has been repaired and is working although it does need an additional part to be fitted.

A meeting has taken place between the Clerk and QEH about the renewal of the lease for the allotments.

The mould has been removed from the Jubilee Hall and St Andrews Room.

A reminder that Councillor training has been arranged for Wednesday 26th November at 6pm in St Andrews room.

The booking system for the hall is up and running and everything is running smoothly.

An SSL certificate has been purchased for our website to make to make it secure.

The Christmas Fair has been arranged for Wednesday 3rd December. The scouts have been asked to help man the barriers but I would be grateful for help from any Councillors who are available.

A further letter has been received from Tincknells about the precinct car park. To be discussed at the next meeting.

An email has been received from North Somerset Council about community engagement with North Somerset Council Cabinet and Cllr M Bell. To be discussed at the next meeting.

25143 Social Media - To discuss progress.

No further progress has been made, to be added to the next Full Council agenda.

25144 20MPH Scheme

a) North Somerset Council monitoring

North Somerset Council are using data from fleet vehicles and sat navigation systems. Whilst not 100% accurate it does give data for a specific location and it shows that speeds are down since the 20mph scheme was implemented. However, it requires six months of data to be accurate.

b) Community Speed Watch

The Clerk has asked the previous speed watch coordinator if he would set up a new scheme but he declined. It was suggested that we invite Community Speed Watch Lead to speak to the Parish Council at the next available meeting about setting up a scheme.

c) Request for Speed Indicator devices/signs for Woodhill

Clerk to ask North Somerset Council Highways to reduce the speed limit to 20mph so it is aligned with the other residential areas in the village and ask if a white lined area for pedestrians and cyclists could be installed on Woodhill.

25145 Football Club – Sewerage Tank and Pump

The football club have asked the Parish Council for assistance with the purchase of a new pump for the septic tank. It was suggested that they apply for a grant from the Parish Council and other sources like the community café, Bristol airport or with the football association.

20.10 *Four members of the public left the meeting.*

25146 To review and adopt:

a) Co-Option Policy

Resolved: That the Co-Option Policy has been reviewed, by the Parish Council and was adopted.

b) Complaints Policy

The complaints policy requires a couple of alterations before being adopted at the next Full Council meeting in December.

25147 [25/P/2141/RM](#) - Land North Of Mulberry Road Congresbury - Reserved matters application for appearance, landscape, layout and scale for the construction of 70 homes, public open space (including play space), landscaping, drainage works, pedestrian, cycle and vehicular links and associated infrastructure pursuant to 22/P/0459/OUT (Outline planning application for the erection of up to 70no. dwellings (including 30% affordable housing), public open space, children's play area, landscaping, sustainable urban drainage system and engineering works, with vehicular access off Mulberry Road. All matters reserved except for means of access. (Appearance, landscaping, layout and scale reserved)
Councillors to email their comments to the Clerk so that she can collate them together for further discussion at the planning meeting on Monday 24th November.

25148 To authorise payment schedule for November 2025 and power to spend.

Resolved: To authorise payments for November 2025 and note power to spend.

25149 Finances

For members to note the finances for month 7 (October 2025) Clerk and Chair/Vice Chair to sign and initial pages.

Direct debits, credit card and bank transfer payments as detailed totalling £11358.98 (October 2025)

- a. Bank reconciliations
- b. Payments & Receipts
- c. Expenditure against budget

25150 Exclusion of Press and Public

Recommended – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted - to consider commercial matters.

25151 Date of next meeting

The date of the next meeting is Monday 8th December 2025 at 7.30pm

Meeting ended 8.30pm.

Signed:Date.....