

Congresbury Parish Council

Orchard House
The Old School Rooms
Station Road
Congresbury
BS49 5DX
Tel: 01934 838802

Chairman: Cllr G March
Parish Clerk: Nicky Andrews
RFO: Gemma Palmer
Administrator: Catrin Lewis

www.congresbury-pc.gov.uk
Email: clerk@congresbury-pc.gov.uk
Email: finance@congresbury-pc.gov.uk
Email: admin@congresbury-pc.gov.uk

Minutes of the Full Council meeting of **Congresbury Parish Council**, held at the Old School Rooms, Congresbury on **Monday 20th March 2023** at 7.30pm

Present: Councillors Hill, March, Hughes, Underwood and Clarke

In attendance: Nicky Andrews (Clerk)

Two Members of the public present:

22168 Public Participation

A representative of the football club explained the reason for the planning application for the temporary building and apologised for the lack of communication.

22169 Apologies for absence

Cllr Holland, Hathaway, Griffiths and Cllr P Neve (NS Councillor) sent their apologies

22170 Declarations of Interest and to consider any written applications for dispensations None

22171 Approval of minutes

The minutes of the Full Council meeting held on Monday 13th March 2023 were unavailable

Resolved – that the minutes of the Finance meeting held on 6th March 2023 were approved and signed as a true record.

22172 To respond to the football club planning application 22/P/2670/FUL

Resolved – To take the discussion back to the next planning committee. Cllr Hughes proposed, Cllr Underwood seconded, all Cllrs agreed

Two Members of the public left the meeting 19.55pm

22173. Clerks Report

1 A reminder that nomination forms have to be taken to North Somerset Council by 4pm on the 4th April 2023.

2 -A resident has asked about bike stands in Congresbury what happened to them? – Clerk to investigate further

3-CCTV in the parish NSC are asking if we would be interested in CCTV in Congresbury – An agenda item for the next meeting

4- ALCA have warned that scammers have been sending phishing emails, please use your Council agreed email address only for Council business.

5-Allotment – Community Learning project (NSC) would like to use an allotment (if we have one available) for a 10 week course in allotment management. The Council had no objections.

6-Update on the RFO position – The advertisements have been placed and some applications have been received.

7-Wrington Lane National Grid and traffic lights – Spoke to Martin at the National Grid they hope to complete the work with the minimum amount of disruption.

8- Broad Street parking changes – Works order has gone to the contractors work should start in the coming weeks

9-Bench on Kent Road Green – the matter is being looked into

10- A resident has asked about events for the Coronation and are there any grants available – No one has informed the Council of any events for the Coronation and it was suggested that there may be grants or trees available of the North Somerset website

11-A grant for the Jubilee was asked for last May by the church it was never agreed can the grant application be consider retrospectively. Also funding for the Swiss Air Disaster – It was stated that all grant monies had been allocated for 2023/2024.

22174 Annual Parish meeting date

Resolved – To hold the Annual Parish Meeting on Thursday 20th April 2023 at 7pm in the Jubilee Hall, Old School Rooms. Cllr Clarke proposed, Cllr March seconded, all Cllrs agreed

22175 To approve risk assessment summary 2022/2023

Resolved – It was proposed that the risk assessment summary 2022/2023 was approved. Cllr Hughes proposed, Cllr March seconded, all Cllrs agreed

22176 To approve changing phone line and broadband services from analogue to digital

Resolved – It was proposed that the phone line and broadband service be changed to digital subject to the length of the contract been clarified. Cllr Clarke proposed, Cllr Underwood seconded, all Cllrs agreed

22177 King George V Trustee

The content of the lease needs to be reviewed before it can be renewed and it was suggested that Cllrs Underwood and Griffiths carry out this task.

22178 Finances

Resolved - That member's accept the finances for month 11 (February 2023)

- a. Bank reconciliations
- b. Payments & Receipts
- c. Expenditure against budget



22179. Exclusion of Press and Public

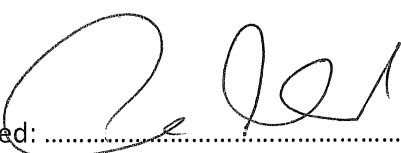
Recommended – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.

22180 Allotment Taps Repairs and Additional Expenditure

The Clerk explained that the type of tap being used had been agreed with Bristol Water.

Resolved – That the quotation to fit six new taps and repair the leaks at the allotments and approved the additional expenditure. Cllr March proposed, Cllr Hill seconded, all Cllrs agreed

Meeting ended 21.10pm

Signed:  Date: 