



Congresbury Parish Council

Orchard House
The Old School Rooms
Station Road
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Chairman: Cllr G March
Parish Clerk: Nicky Andrews
RFO: Gemma Palmer
Administrator: Catrin Lewis

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Minutes of the Full Council meeting of **Congresbury Parish Council**, held at the Old School Rooms, Congresbury on **Monday 17th April 2023** at 7.30pm

Present: Councillors Hill, March, Underwood, Griffiths and Clarke

In attendance: Nicky Andrews (Clerk)

Four Members of the public present:

22181 Public Participation

A member of the luncheon club asked when the water heater would be repaired and the cost of the urn reimbursed. The Clerk stated that three quotes had been obtained for the heater repair and both were being discussed on tonight's agenda.

22182 Apologies for absence

Cllr Hughes, Hathaway, Holland and Cllr P Neve (NS Councillor) sent their apologies

Four Members of the public left the meeting 19.45pm

22183 Declarations of Interest and to consider any written applications for dispensations
None

22184 Approval of minutes

Resolved – that the minutes of the Full Council meeting held on Monday 13th March 2023 and the 20th March 2023 were approved and signed as a true record.

22185. Clerks Report

1-2023 Election – There will be no election for the Parish Council

2-Wrington Lane National Grid Works is progressing

3- King George V – Contractors have removed the fencing on all by the trampoline which they are waiting for a replacement part and once the weather improves they will be back to sort out the grass

4-The RFO has withdrawn her resignation.

5- A Parish owned lamppost was damaged by a car, close to the church the resident concerned has agreed to pay for the damage. The column is OK but a new lantern is required. The owner of the car had agreed to the cost of replacement.

6-The luncheon club has purchased an urn for £100.00 and have asked to be reimbursed however the Council agreed on the Finance Meeting 07.12.2022 that we would purchase the urn for use by the community. Is it OK to reimburse them or should be vote on it at the next meeting. Council agreed to reimburse the luncheon club but the urn would then become the Council's asset.

7-The office has been fully staffed for six months and we are now in a position to open the office every day. Our opening hours will be 10-12 Mon – Fri, people wishing to speak to us outside these hours will need to call to make an appointment.

8- NSC have asked if they can put a banner up on the Old School Rooms for the Arts Week is this OK – Councillor agreed that a banner could be put up at the Old School Rooms.

9- Reminder that the Annual Parish meeting is on Thursday 20th April at 7pm in the Jubilee Hall.

22186 To discuss CCTV in our Parish

The Councillors decided that they did not think any further CCTV was required in the village.

22187 To discuss renewal of Ball Court Lease Kent Road due 14.11.2023

Resolved – To renew the lease for the Ball Court for a further period under the same terms and conditions and it was agreed to pay Council's legal fees - Cllr Clarke proposed, Cllr Hill seconded, all Cllrs agreed

22188 Office Security

The Councillors asked that the Clerk obtain three quotations to change the glass in the office door to clear

22189 Finances

Resolved - That member's accept the finances for month 12 (March 2023)

- a. Bank reconciliations
- b. Payments & Receipts
- c. Expenditure against budget

22190. To consider transferring any remaining monies from 2022/23 allotment budget to EMR '348 Allotment' for future gate repair/replacement

Resolved – It was agreed to transfer any remaining monies from 2022/23 allotment budget to EMR 348 Allotment for future gate repair/replacement. Cllr Hill proposed, Cllr March seconded, all Cllrs agreed

22191. To consider increasing fidelity guarantee insurance to cover year-end balance plus half the annual precept.

Resolved – It was agreed to increase the Fidelity Guarantee Insurance to £300,000 - Cllr Hill proposed, Cllr Underwood seconded, all Cllrs agreed

22192. Exclusion of Press and Public

Recommended – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.

22193. Ground Maintenance Contract

Resolved – It was agreed to extend the ground maintenance contract for a further year. Cllr March proposed, Cllr Clarke seconded, all Cllrs agreed.

22194. Water Heater Problem in Kitchen.

Three quotes have been received for the repairs to the water heater in the Old School Rooms Kitchen. It was agreed to inform the luncheon club regarding a completion date for fixing the water heater and update them by email as required.

Resolved – Pro Heating were approved to carry out the required repairs to the water heater. Cllr Hill proposed, Cllr March seconded, all Cllrs agreed

Meeting ended 8.45pm

Signed:

JA Clarke

Date:

15th May 2023