Congresbury Parish Council

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Minutes of the Full Council meeting of **Congresbury Parish Council,** held at the Old School Rooms, Congresbury on **Monday 14th September 2026 at 7.30pm**

Present: Councillors Razzell, Hill, Whiteman Harris, Barbour, Griffiths, and Clarke
In attendance: Nicky Andrews (Clerk) and Cllr Dan Thomas (NS Councillor).

Four Members of the public present:

26074 Public Participation

The Secretary of the Allotment Association stated that the allotment hedge had not been cut as of 6.00 pm today. She explained that Wrington Lane is also used as a rat run, as well as Kent Road. The water company closed both ends of Wrington Lane yesterday due to a leak.
She also stated that she had offered to fund the installation of the bench on Kent Road, but the bench had not yet been installed.
A member of the Allotment Committee commented on the length of time it was taking for the Parish Council to obtain permission from the owner of the allotments to change the gate and to establish whether any funds were available to assist with the work. They had also asked whether they could use the vacant plot in front of the container to provide small areas for people who have had to give up a larger allotment. There had been a lot of positive interest in the proposal, but they were still waiting for an answer.
Cllr D Thomas stated that he has requested an extension to the 30mph speed limit on Brinsea Road, along with a speed monitoring device. He will request a meeting with North Somerset Council regarding Kent Road and will provide feedback to the Water Company regarding the poor signage of the road closure.
The new X10 bus route has commenced, and capacity has already had to be doubled. Changes have been made to national planning powers. BSIP plans will be published shortly, with no significant changes expected.

26075 Apologies for absence

Cllrs L Burd, T Daw and M Ballard.

26076 Declarations of Interest and to consider any written applications for dispensations.

None

26077 Approval of minutes

Resolved – that the minutes of the Full Council held on Monday 17th August 2026 and Finance Meeting of 10th August 2026 w9ere approved and signed as a true record.

26078 Millennium Green – To review proposed actions following Millennium Green Management Group Meeting

There was no Millennium Green meeting today

26079 Clerks Report

North Somerset Council have agreed to investigate the ongoing issue of domestic waste being deposited in the litter bins.

A resident has agreed to make a gift donation to fund the installation of a bench on Kent Road.

To introduce a new parking restriction within Kent Road car park, it would be necessary to amend the existing Traffic Regulation Order (TRO) governing the car park. This is a formal legal process involving the preparation and advertisement of the proposed amendment, followed by a statutory public consultation before the restriction can be introduced.

There would therefore be a timescale associated with progressing the proposal, and the restriction could not be implemented immediately. The exact timescale would depend on the nature of the proposed restriction and the outcome of the consultation.

There would also be costs associated with amending the TRO. As the request relates specifically to the Parish Council's area, the Parish Council would be expected to meet these costs. The estimated cost of progressing the TRO amendment is approximately £3,500, although this is indicative at this stage. – To discuss further on the next agenda.

The road closure has been applied for in connection with the Christmas Fair, which will be held on Wednesday 2nd December 2026. A meeting was also held today with the Scout Leader to discuss arrangements for the event.

26080 To consider any requests to join a committee where there is a vacancy. (Finance & Staffing)

It was agreed that Cllr N Barbour would join the Staffing and Administration Committee.

Allotment Working Party Update postponed until the end of the meeting to allow Cllr T Harris to join the meeting.

26082 To consider street name for Land North of Mulberry Road (including North Somerset Council's suggestion.)

Resolved: To suggest Mulberry Park or Phippens Way (permission would need to be obtained from the Phippen family for this one) to North Somerset Council. The resolution was correctly proposed and seconded (unanimous).

19.58 One member of the public left the meeting.

26083 To discuss making a submission to North Somerset Council's Highway and Transport team regarding the use of Kent Road as a cut-through to avoid traffic on the A370.

Cllr D Thomas to chase up with North Somerset Council and be put back on next month's Agenda. Discussion to be - To discuss making a submission to North Somerset Council's Highway and Transport team regarding the use of Kent Road/Wrington Lane as a cut through to avoid traffic on the A370.

20.02 The Chair adjourned the meeting to speak to residents of Station Road

The two residents of Station Road explained that a car crashed into three parked cars and the speeding is worst going towards Weston, especially at night. The bigger vehicles make the buildings shake and the road needs resurfacing.

20.04 The Chair reconvened the meeting.

26084 The Parish Council is asked to consider whether additional road safety measures could be requested from North Somerset Council, including solar-powered speed reminder signs and any other appropriate measures to improve safety along Station Road.
This is an ongoing issue on Station Road (A370) and Brinsea Road (B3133). Cllr J Whiteman to add Community Speed Watch Poster to the Facebook page to see if a team can be formed again. Clerk to contact North Somerset Council for speed reminder signs to be erected on both roads.

20.05 Cllr T Harris joined the meeting

26085 Annual Governance and Accountability Return (AGAR) – Members to note year end accounts for 2025/2026 have been concluded.
Councillors noted the year end accounts for 2025/2026 and the external auditors report

26086 Unity Trust Bank Signatories
Resolved: To update signatories, remove Cllrs R Cove and L Burd and add Cllr N Barbour to Unity Trust Bank Account. The resolution was correctly proposed and seconded (unanimous).

26087 Considerations of additional Bank Account(s) - Review additional and/or removal of members on CCLA PSDF account and consider making an additional investment.
Resolved: To update signatories, remove Cllrs W Holland and L Burd and add Cllr N Barbour to CCLA PSDF Account and make an investment of up to £50,000 at the discretion of the RFO. The resolution was correctly proposed and seconded (unanimous).

26088 SSE Energy Solutions - To review brief summary and to agree payment amount.
Resolved: It was agreed to make payment to SSE of £1435.36 for the electricity in the public toilets - The resolution was correctly proposed and seconded (unanimous).

26089 Forward Planning - To review a draft forward-planning document setting out priorities.
To be discussed on next month's agenda after the document has been given a better narrative.

20.20 One member of the public left the meeting.

26090 To authorise payment schedule for September 2026 and power to spend.
Resolved: To authorise payments for September 2026 and note power to spend.

26091 Finances

For members to note the finances for month 5 (August 2026) Clerk and Chair/Vice Chair to sign and initial pages.

Direct debits, credit card and bank transfer payments as detailed totalling £12758.27. (August 2026)

a. Bank reconciliations

b. Payments & Receipts

c. Expenditure against budget

26081 Update from Allotment Working Party

There is not much to update at the moment, it was decided they required a fourth member and it was agreed that Cllr K Razzell would join the working party.

26092 Exclusion of Press and Public

Recommended – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted - to consider commercial matters.

26093 Date of next meeting

The date of the next meeting is Monday 12th October 2026 at 7.30pm

Meeting ended 8.40pm.

Signed: ……Date……..