Congresbury Parish Council

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Chair: Cllr Jane Clarke
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Minutes of the Full Council meeting of **Congresbury Parish Council,** held at the Old School Rooms, Congresbury on **Monday 12th October 2026 at 7.30pm**

Present: Councillors Razzell, Harris, Hill, Griffiths and Clarke
In attendance: Nicky Andrews (Clerk).

Four Members of the public present:

26094 Public Participation

A representative of Congresbury Life magazine expressed concern regarding comments made by the Parish Council about the magazine's editorial policy. She explained that the magazine does not have a formal editorial policy and that it publishes material submitted to it by members of the public.

An allotment holder raised concerns that his plot was surrounded by untended and unoccupied allotments. He explained that this was causing problems with weeds and that he was having to cut the grass on both sides of the paths adjoining his plot.

The Chair of the Allotment Association stated that he had still not received clarification as to whether contractor payments were being withheld. He also requested a copy of the Parish Council's lease with QEH for the Allotment Association's records.

The Secretary of the Allotment Association reiterated the request for the two new gates, noting that this had been recorded in the minutes of September 2020. She also confirmed that she held a copy of the previous lease. She raised concerns regarding the closure of Smallway, the proposed yellow lines and the impact on residents' ability to park near their homes, and the BSIP.

19.44 Cllr T Harris joined the meeting.

26095 Apologies for absence

Cllrs J Whiteman, M Ballard, N Barbour and Cllr Dan Thomas (NS Councillor)

26096 Declarations of Interest and to consider any written applications for dispensations.

None

19.47 Two members of the public left the meeting

26097 Approval of minutes

Resolved – that the minutes of the Full Council held on Monday 14th September 2026 were approved and signed as a true record.

26098 Millennium Green – To review proposed actions following Millennium Green Management Group Meeting

It was agreed to purchase a plaque for the community orchard and that Cllr L Burd's replacement as secretary should be discussed at the next Full Council meeting. The playground equipment has been started today and the trees will be trimmed this week to allow the internal drainage board to clear the rhyne. The cost to clear our section of the rhyne was agreed.

26099 Clerks Report

Councillor Lizzie Burd has resigned from Congresbury Parish Council, and North Somerset Council has been informed.

Congresbury Parish Council would like to thank Lizzie for her support and valuable contributions the Millennium Green, and the Finance and Staffing Committees, during her time on the Parish Council.

The installation of the new play equipment on the Millennium Green has started today.

The Old School Rooms has been experiencing a flurry a new bookings.

I have been informed by West and Wales Utilities that the gas works will begin again on the A370 on Monday 19th October 2026.

North Somerset Council has agreed to ask the developer of the Mulberry Road site if they would accept the name Yeo Meadow.

Work will start this week on trimming the trees on the Millennium Green to allow the Internal Drainage Board to clear out the rhyne.

26100 To consider any requests to join a committee where there is a vacancy. (Finance & Staffing)

None

26101 To appointment a representative to King George V Playing Fields Trustees

None

26102 Update from Allotment Working Party

Cllr T Harris explained that the working party plan would be making a site visit shortly. Photos are being received from the contractor after each visit to Congresbury.

26103 To discuss making a submission to North Somerset Council's Highway and Transport team regarding the use of Kent Road/Wrington lane as a cut-through to avoid traffic on the A370.

Cllr D Thomas will deliver leaflets to residents of Kent Road to obtain their views. This matter will be included on the next agenda for further discussion.

It was suggested that North Somerset Council be approached to request that Wrington Lane be made one-way eastbound from Clayhill Paddock to Wrington Road. It was also suggested that a yellow box marking be provided along the full length of the narrow section of Wrington Lane at the western end to prevent the entrance from being blocked by waiting vehicles.

26104 The Parish Council is asked to consider whether additional road safety measures could be requested from North Somerset Council, including solar-powered speed reminder signs and any other appropriate measures to improve safety along Station Road(A370) and Brinsea Road (B3133).

The Clerk to contact North Somerset Council to ask whether the Council would consider installing speed reminder signs on Station Road, near the 30mph speed limit on the A370

entering the village from Weston, and on the B3133 Brinsea Road at the start of the 20mph speed limit.

If the Council is unable to install the signs, the Clerk to enquire about the costs involved in purchasing and installing them.

26105 To discuss Kent Road Car Park Parking Restrictions and associated costs.

Cllr J Clarke to contact Tessa Munt to explain the ongoing issues with the car park being occupied throughout the day by people, not necessarily local residents, who park there while travelling to work by bus. This leaves insufficient spaces for residents and visitors using the Youth Club, Millennium Green and Broad Street.

The cost of addressing the issue is to be investigated for consideration in next year's budget.

26106 To discuss planning application 26/P/0686/OU2 from Bristol Airport.

It was agreed that Councillors would email their comments to the Clerk, who will incorporate them into one document to be formalised at the next planning meeting.

26107 To note Smallway/A370 Junction Improvements- Traffic Regulation order update

The Councillors noted the traffic regulation update.

26108 Forward Planning

The Councillors reviewed the document and ranked the required works in order of priority.

26109 To authorise payment schedule for October 2026 and power to spend.

Resolved: To authorise payments for October 2026 and note power to spend.

26110 Finances

For members to note the finances for month 6 (September 2026) Clerk and Chair/Vice Chair to sign and initial pages.

Direct debits, credit card and bank transfer payments as detailed totalling £14893.03 (September 2026)

a. Bank reconciliations

b. Payments & Receipts

c. Expenditure against budget

20.55 Two members of the public left the meeting

26111 Exclusion of Press and Public

Recommended – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted - to consider commercial matters.

26112 Gift to Congresbury Parish Council.

Resolved - Councillors accepted the gift donation from a resident for the installation of the bench at Kent Road - The resolution was correctly proposed and seconded (unanimous).

26113 To discuss the prolonged absence of two Councillors from council meetings over the past six months and to determine the appropriate actions.

Resolved – That the Clerk writes a letter to both Councillors explaining the situation and asking for a response.

26114 Date of next meeting

The date of the next meeting is Monday 16th November 2026 at 7.30pm

Meeting ended 21.10pm.

Signed: ……Date……..